



City of Rainier

Proposed 2023-25 Fiscal Year Budget

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Part I:

Introduction

2023-25 Budget Message

May 8, 2023

Honorable Mayor Cole, Councilors, Budget Committee Members and Citizens of Rainier,

The following is the city's proposed budget for the 2023-25 Fiscal Years, which begins July 1, 2023 and ends June 30, 2025.

This budget has the distinction of being the first one the City has done on a biannual basis. That approach was first identified as a Council goal in March 2022, to better align with the state's two-year budget cycle. It also aligns with the two collective bargaining agreements that the City has with its represented employees.

Additionally, this budget is in a different format than in previous years. This is due to a strong desire from council and budget committee members to have it comprehensive, easier to understand and with more of a narrative. It includes several documents that were part of the council's March 13 goal setting session.

This budget was put together in consultation with the City's contract CPA, Summer Sears and utilizes best practices recommended by her. The hope is that this will serve as a template and set the standard for future budgets.

The proposed 2023-25 Fiscal Year Expenditure Budget is \$18,940,505, including all funds, transfers and capital projects supported by revenues and beginning cash balances. It includes debt service payments, adequate reserves and contingencies and funding for the city's various departments such as administration, police and public works.

Although the overall budget amount may seem low for a two-year cycle, that is because the beginning fund balance is only used once.

Aside from that, the approach taken for this budget was very fiscally conservative. It was compiled amid the worst inflation in decades and tremendous economic uncertainty. In an attempt to not further burden City residents who may already be struggling financially, this budget includes no new taxes or fees. It does not add any new services, but does not cut them, either. This budget seeks to finish projects that are already underway and prioritizes and limits new ones.

Thanks for entrusting me again as the city's budget officer. It's a duty that I take very seriously and could not do without the help of Summer Sears and our dedicated city staff.

W. Scott Jorgensen, Executive MPA
City Administrator and Budget Officer

2023-25 Budget Calendar

Budget Committee Meeting May 8, 2023
6 p.m.

April 27, 2023 Publish Notice of Budget Committee Meeting

May 4, 2023 Publish 2nd Notice of Budget Committee Meeting

2nd Budget Committee Meeting May 15, 2023
(if necessary) 6 p.m.

Publish Budget Hearing and May 25, 2023
Financial Summary Notice

Budget Hearing June 5, 2023
Adopt Budget 6 p.m.
Approve Resolution to Receive State Revenues
Approve Tax Levy
Approve Appropriations

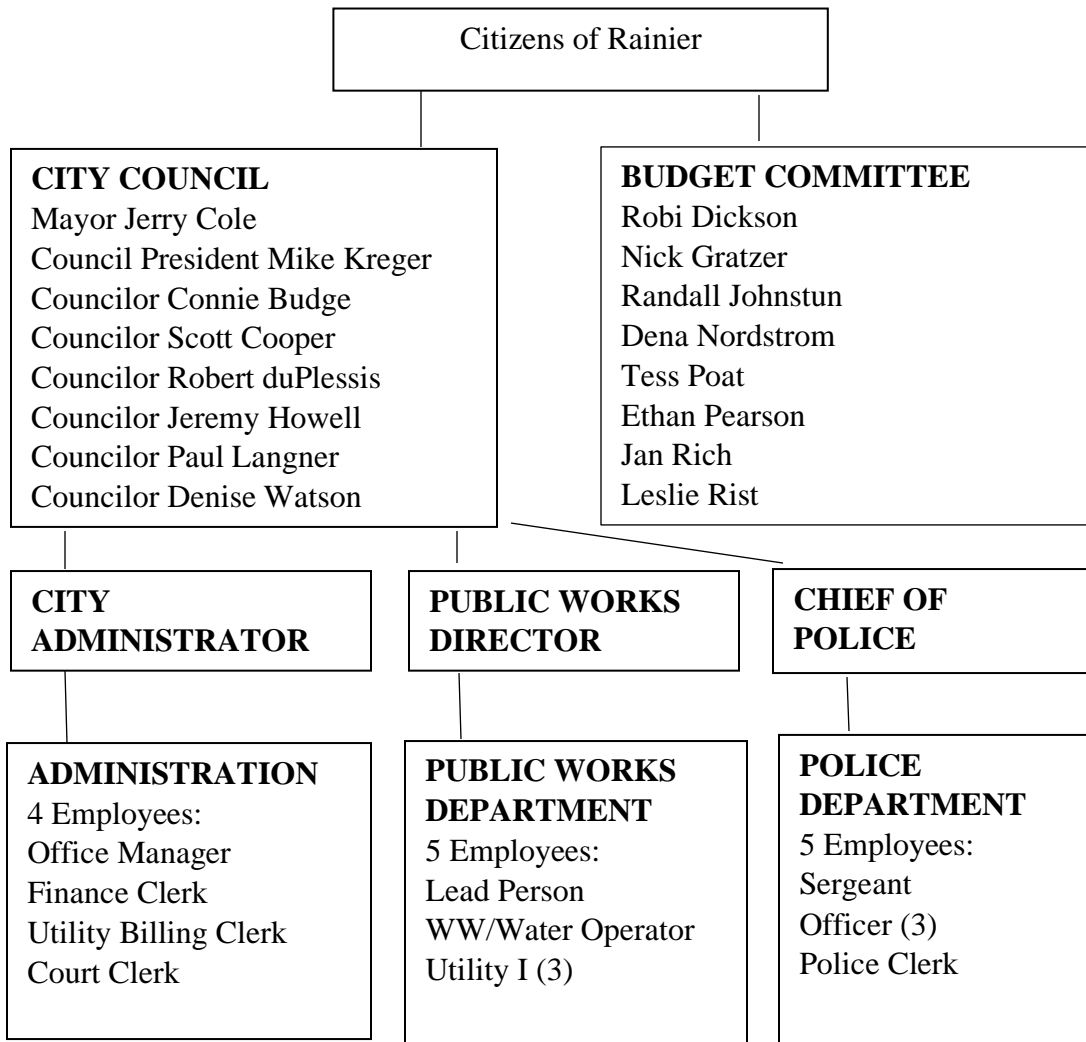
File Notice of Property Tax Certification July 7, 2023
(File with Assessor)

Part II:

Organizational

Overview

**2023-25
Organizational Chart**



Contract/Professional Services

As a small city, Rainier relies on third parties to provide various services to its citizens. They are as follows:

<u>Vendor Name</u>	<u>Service Provided</u>
Kenneth Holly	Copy Machine Service
Christina Ishii	Website Maintenance
Peck Rubanoff & Hatfield PC	Labor Attorney
West Yost & Associates	Engineering Firm
Cowlitz Clean Sweep	Street Maintenance
Urling and Associates	Planning
Payne Reforestation	Vegetation Management
Patrick McCoy	Timber
More Power	IT
Steve Peterson	City Attorney
Cynthia Phillips	Judge
Summer Sears	CPA
Mirrored Lamp, LLC	Library Staffing

Part III:

Priorities and Projects

2022 Council Goals Review

1. Become in compliance with DEQ

The City has entered into an MAO with DEQ with the eventual goal of achieving compliance.

2. Evaluate the city's website

A separate tab has been added on the main page devoted to the various citizen boards and committees, which all have their own pages. Frequently used forms are now available for download as PDF files and live camera footage from the marina is available for viewing.

3. Have an online database of the library books available and accessible through the city's website

This has been done.

4. Have the library be consistent with the city's applicable municipal codes by 2023

The Library Board has been re-formed and meeting regularly to ensure compliance with all city policies regarding the library.

5. Create a timber/watershed master plan by 2023

A master plan is listed in the duties that were included in the forester's current contract.

6. Evaluate the seismic, safety and accessibility of all city facilities

The Water Master Plan includes the seismic evaluation for the water department. The Wastewater Master Plan should include this for the wastewater department. The City Hall, shop and park bathroom designs should all address these issues.

7. Veterans Way stop light

City staff continues to collaborate with the Oregon Department of Transportation and other officials on ways to have this project and its funding prioritized.

8. Evaluate Neighborhood Watch

9. Evaluate more pocket parks

The Parks Committee's recommendations were included in the Park Master Plan update.

10. Evaluate the city's responsiveness

11. Evaluate housing needs

The Housing Committee has made recommendations to the Planning Commission on how to expand the amount of available housing in Rainier. Efforts to swap unbuildable land within the Urban Growth Boundary with more buildable land are well underway.

12. C Street Bridge update

The bridge condition is evaluated and updated annually. Vegetation and other debris has been cleaned from around it.

13. Enhance budget transparency with narratives, make it more comprehensive and evaluate a possible two-year budget

This is being done.

14. Evaluate A Street signage, parking spaces and traffic flow

15. Downtown beautification

16. Banners

The City designed and ordered a series of banners depicting historic scenes and they were scheduled to be installed around town in early March.

17. Evaluate getting the Fox Creek reservoir online

The Water Master Plan should include this evaluation.

18. Evaluate how to become a cruise ship port of call

19. Community input to promote library services

The Library Board has actively been working with the city's library director to do this.

20. More festivals-find ways to streamline events (Parks Committee)

The City is currently collaborating with Longview Parks for the R2L bridge run.

A car show is being planned for late July.

The park reservation program has been updated.

Staff hopes to have quarterly events in town every year, one per season.

2023 Council Goals

The Rainier City Council held a goal setting work session on Monday, March 13, 2023. A series of short and long-term goals was identified and is as follows:

1. Become in compliance with DEQ
2. Veterans Way stop light
3. Have a more comprehensive budget
4. Clarify job descriptions and duties
5. Create a timber/watershed master plan
6. Rainier Port Master Plan
7. Have more festivals and events at the city park
8. Expand the senior center
9. Bring the reservoir online
10. Highway 30 overpass
11. Rail safety
12. Emergency information tab to the website
13. Comprehensive plan update
14. Update transportation system plan
15. Continue Housing Committee goals
16. Continue riverfront trail
17. Trail lighting—top priority by the condos
18. Convert more tennis courts to pickleball
19. Improve Fox Creek trail
20. Library master plan
21. Friends of the library nonprofit
22. Mid-budget evaluation

23. New restrooms at the park
24. AEDs at city hall
25. Sponsored downtown planter boxes
26. Examine tourism grants
27. More community resources and information on city website
28. Examine citywide free wi-fi
29. League of Oregon Cities training for council

2023-25 Public Works Project List

Blue is complete

Red is started

Black is planned

Parks

- Riverfront Trail
 - Phase 1, 2 – 2020/21
 - Phase 3 – Bridge - 2021
 - Path repair and additional section - 2021
- Gazebo – donation
 - Installation and Pad Completed 2022
 - Electrical to existing and new?
 - Water to Gazebos?
- Bathrooms
 - Replace Design 2022/23
 - Rebuild
 - Additional locations
- Master Plan - 2023
 - Dog Park
 - Refurbish/replace skate park
 - Splash pad
 - Bike course
 - Other options, pathways
- Irrigation Improvements
- Cameras -
- Potential pocket “community” parks
- Memorial Benches 2022/2023 – 4 installed

Buildings

- City Hall
 - Roof
 - Gutters
 - Bathroom Remodel
 - Design 2022/23
 - Construction 2023/25
 - Breakroom
 - Design 2022/23
 - Construction 2023/25
 - Windows – 2023/25
 - Conference Room Improvements
 - Council Chamber Improvements
 - Emergency Egress
 - Design 2022/23

- Construction 2023/25
- Camera update – 2022
 - Police - 2023
- Doors - 2020
- Customer counter – 2020
- Third Floor Exit Door
-
- Senior Center
 - Replace Toilets - 2023
 - Roof – Repaired 2022
 - Addition requested
 - Design - 2023/2025
- Shop
 - Doors for vehicle building 2022
 - Replace Existing Shop
 - Design - 2022/23
 - Construction - 2023/25

Marina/Boat Launch

- Dredge Marina
 - Apply for permitting - 2023
 - Dredge - 2023/2025
- Marina Bathrooms
 - Replace metal roof - 2020
 - Refurbished urinals - 2020
 - Replace doors/upgrade to metal – 2022/2023
 - Relocate electrical panel
 - Rebuild/replace Finger Floats – 2018/2019
- Cameras
 - Marina – 2021
 - Boat Launch – 2022/23
- Boat Launch Bathrooms
 - Replace metal roof - 2023/2025
 - Replace Door/upgrade to metal
- Boat Launch Ticket Machine – 2021
- Boat Launch
 - Repair concrete/metal wall
 - Repair dock, replace bumpers – 2022/23
 - Replace walkway – 2025/2027

Wastewater

- Facility Master Plan
 - Evaluate flows and load to plant - 2023

- Determine steps to reach/maintain compliance - 2023/2025
 - Seismic evaluation?
- Disk Filter
 - Upgrade controls – 2019/2021
 - Additional Disks - 2019
 - Valve for Bypass - 2021
- UV upgrade
 - Additional units - 2019
 - Upgrade controls - 2019
- SCADA/PLC upgrade – 2022/23
- Biological Treatment Units
 - Blower/diffuser/airline replacement
 - Refurbish Clarifier Mechanisms
 - Replace DO and Level instrumentation
- Headworks
 - Refurbish headworks Screen
 - Additional Headworks Screen for Bypass channel
- Septage receiving station
 - Purchase unit - 2020
 - Update controls
 - Installation - design and install
- Centrifuge
 - Replace scroll – 2018, 2023/2025
 - Replace polymer feed
 - Update controls - 2022/23
- Rock Crest Lift station
 - Replace/rebuild pump #2
 - Update Controls include level and Pump #3
 - Add level sensor
- Collection system
 - Master Plan/I and I study – 2022/23
 - Flow/Smoke Testing – 2021/2023
 - Replace/upgrade/rehab lines
 - West 1st from D Street to B Street - 2022/2023
 - Manhole rehabilitation
 - Inspect Manholes – 219 inspected, 252 GPS location, estimate 425 total
- MAO compliance - 2022/2027
 - SEP on C Street

Water

- Meter Replacement – 2020/21
- Cleaned Intake - 2022
- Water Master Plan - 2022/2023
 - Implementation
 - Line replacement

- Fir Street - 2021/22
 - East F and 10th Street
 - West D and 1st Street
 - Fox Street
 - Storage
 - Hydrant repair/replacement/installation
 - View Street
 - Washington Way
 - Fern Hill
- Water Plant
 - Fire Repairs – 2022/23
 - Chemical feed pump systems – Coagulant and Chlorine 2023
 - Update chemical storage and containment - Coagulant and Chlorine 2023
 - Upgrade and replace SCADA and PLC – 2023 -
 - Add control for remote chemical adjustments -
 - Refurbish Filter #3 (completed #1- 2021/22 and #2 2019/20)
 - Refurbish/replace blowers (3) for the filters
 - Refurbish/replace mechanical valves for filters – refurbished 2022
 - Replace turbidimeter for River
 - Add level control for effluent valve control (currently air pressure controls) all three filters
 - Determine need for instrumentation that is currently not being used (head loss, particle counter)
 - Add turbidimeters for all three clarifiers. (current meters foul up with every backwash)
 - Refurbish backwash lagoon, cracks in concrete, evaluate options for pumping to sewer, redo drain lines
 - Automatic Gate
- To bring Fox Creek online
 - Additional chemical feed system for pH adjustment including chemical storage and containment
 - Add pH monitoring for Influent to dose chemicals for pH control
 - Replace/repair flow control valves for river and fox creek
 - Replace/repair flow meters for river/fox creek
 - Possibly need a blend tank or rework piping so the two waters mix before chemical addition
 - Replace Turbidimeter for Fox Creek
 - 1 year biweekly sampling and analysis
 - Fox Creek line is only partially replaced. Evaluate replacing rest of line
 - Dredge
 - Apply for dredge permit
- Fox Creek Dam
 - Seismic Evaluation
 - Environmental Review

- Rehab/rebuild Dam

-

Streets

- “A” Street Completed 2019/2020 – Not paid, wait for Invoice
 - Sewer line rehabilitated/manholes repaired
 - Storm sewer upgrade
 - Streetlights
 - Sidewalks
 - Water line installed/replaced
 - SEP from Storm water permit – 2020-2023
- 4th Street Loop - 2021
 - Lined sewer line - 2021
 - Replaced waterline - 2021
 - Installed storm sewer - 2021
 - Asphalt - 2021
- Fox Street
 - Rehab sewer line
 - Replace water line
 - Installed storm sewer
 - Asphalt – SCA Grant 2022/23
- 1st Street Slide – 2021
 - Replaced Manhole - 2021
 - Replaced Sewer line - 2021
 - Installed Storm line - 2021
- Lewis Road – Asphalt grindings - 2020
- C Street Bridge
- Veterans Way
 - ODOT Handicap Ramps
- B street/Hwy 30
 - ODOT Handicap Ramps
- Banners 2023
- Fox Creek Culvert
 - Feasibility Study - 2022/2023
 - Funding
 - Construction

Fleet

- VAC Trailer - 2020
- Mower Replacement - 2022
- Mini Excavator
- Utility Truck
- Lead Person Truck – Replacement
- Other Vehicles

- Colorado 2022 (2006)
- Colorado 2022 (Ford Ranger)
- Maverick (City Hall) 2023

The logo for the City of Rainier is an oval emblem. At the top, the words "CITY OF RAINIER" are written in a black, serif, all-caps font, following the curve of the oval. Inside the oval is a colorful illustration of a town. On the left, there are several houses in shades of red, yellow, and brown. In the center, a prominent church with a tall, pointed steeple stands on a green hill. To the right of the church is a large, white, multi-story building with a grey roof. A grey road or bridge leads from the foreground towards the buildings. In the foreground, a blue river flows, with several small sailboats and a red boat. The background shows green hills under a light blue sky. Below the oval, a white banner with a black outline curves across the bottom, containing the text "Spirited City on the" on the first line and "Mighty Columbia" on the second line, both in a black, serif font.

All My Best,
W. Scott Jorgensen, Executive MPA
City Administrator, City of Rainier

106 West "B" Street
P.O. Box 100
Rainier, Oregon 97048



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www.cityofrainier.com

Friday, March 10, 2023

Co-Chairs Girod and Holvey and Members of the Committee,

The City of Rainier is requesting approximately \$509,000 in state funding for a water line project on Debast Road/West 4th Street.



Like many rural communities, Rainier faces the challenges accompanied by aging infrastructure.

We're currently completing a Water Master Plan update. That document has identified the Debast Road water line as an area requiring improvement in order to provide adequate fire flow.

Additionally, the existing water line on West 4th Street from West B Street to West F Street is of an unknown age and condition and is too undersized to provide water to fire hydrants in the area.

This project consists of replacing 1700 feet of undersized and outdated cast iron pipe that also has lead-lined joints with eight-inch diameter PVC lines. It also has a new eight-inch line and a Pressure Regulating Valve to complete the system loop and will allow for removing multiple dead end lines.

Of the \$509,000 being requested, \$280,000 is slated for construction. Architectural and engineering fees are estimated to cost around \$70,000, with \$75,000 in equipment costs and \$84,000 in contingencies.

At this point, the project is at 60 percent design. City staff expects to have bid documents ready to advertise for construction once funding is in place. Construction can start within three months of the bid award and is expected to take less than six months for final completion.

As a former legislative staffer, I'm familiar with that body's tradition of strong support for much-needed infrastructure projects. Funding for this request would go a long way towards meeting many of the city's most pressing needs.

Please let me know if you have any questions or need additional information.

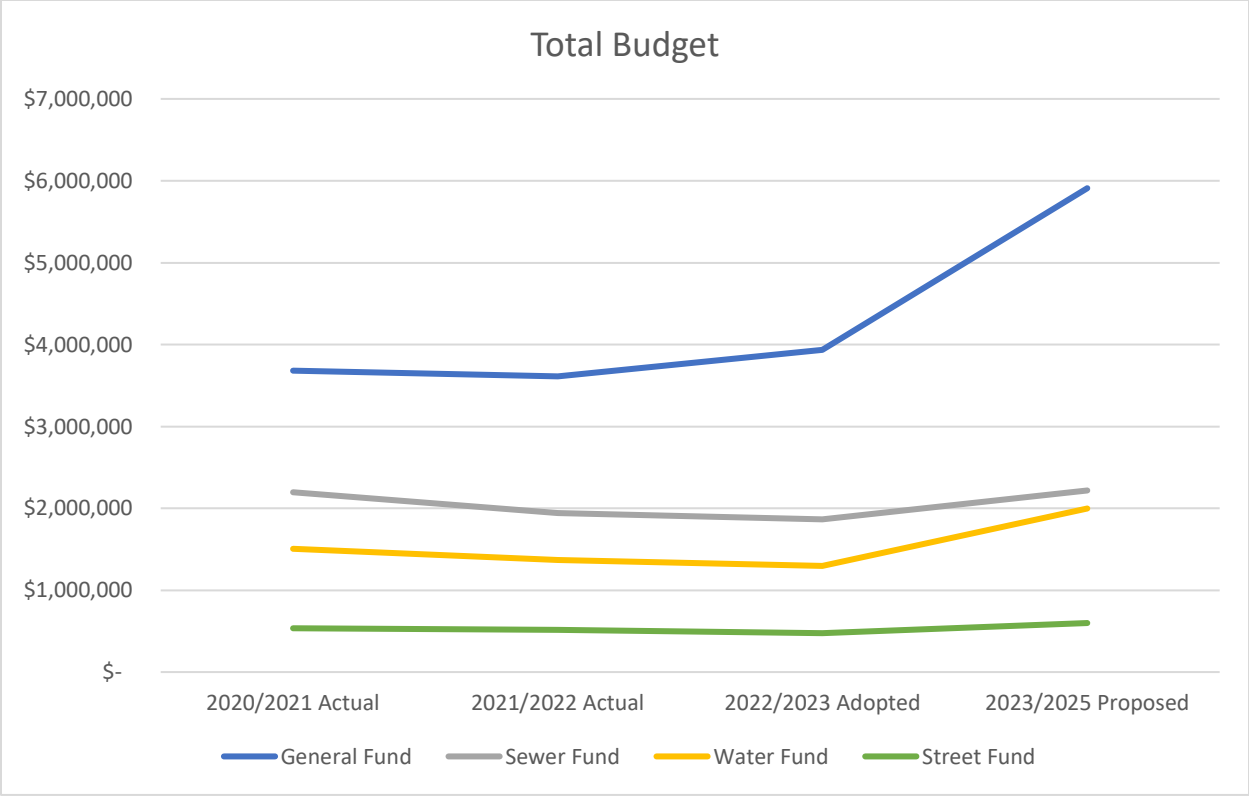
All My Best,
W. Scott Jorgensen, Executive MPA
City Administrator, City of Rainier

Part IV:

Budget

Summary of Funds
2023/2025 Proposed Biennial Budget

Fund	Total Revenues/ Disbursements			
	2020/2021 Actual	2021/2022 Actual	2022/2023 Adopted	2023/2025 Proposed
General Fund	\$ 3,678,178	\$ 3,611,380	\$ 3,936,316	\$ 5,909,454
Debt Service Fund	\$ 1,293,469	\$ 1,304,725	\$ 1,304,725	\$ 2,047,996
Sewer Fund	\$ 2,197,141	\$ 1,941,252	\$ 1,864,929	\$ 2,217,829
Water Fund	\$ 1,506,668	\$ 1,366,616	\$ 1,296,300	\$ 1,997,618
Timber Fund	\$ 1,771,352	\$ 1,700,000	\$ 1,709,274	\$ 1,963,185
Street Fund	\$ 532,583	\$ 517,882	\$ 475,022	\$ 598,885
Special Projects	\$ 558,525	\$ 778,099	\$ 621,799	\$ 967,113
Sewer Cap Fund	\$ 1,135,907	\$ 1,217,764	\$ 1,328,785	\$ 1,517,540
Water Cap Fund	\$ 830,338	\$ 928,269	\$ 1,004,893	\$ 1,050,766
Trans Cap Fund	\$ 722,371	\$ 884,319	\$ 790,837	\$ 586,947
Library Trust Fund	\$ 97,445	\$ 85,668	\$ 89,533	\$ 83,273
Totals	\$ 14,323,977	\$ 14,335,974	\$ 14,422,413	\$ 18,940,505



2023/2025 Proposed Budget

City of Rainier

General Fund

				General Fund Resources	Biennial Budget
2020/2021	2021/2022	2022/2023			2023/2025
Actual	Actual	Adopted	Account	Description	Proposed
1,743,174	2,118,527	2,019,400	10-000-470000	Beginning Balance	2,213,304
1,002,885	1,035,172	1,053,683	10-000-410001	Current Taxes	2,510,000
27,585	27,053	42,147	10-000-410002	Prior Taxes	45,000
207	203	300	10-000-410003	Interest Delinquent Taxes	1,600
-	29	-	10-000-410005	Property Tax Reimbursement	13,700
84,948	61,558	70,000	10-000-410006	Marijuana Tax	120,000
37,770	36,127	31,000	10-000-420001	Liquor Receipts	70,000
1,855	1,654	1,500	10-000-420002	Cigarette Receipts	2,600
14,550	3,700	14,250	10-000-420005	State Marine Board	14,250
26,225	26,584	25,000	10-000-420008	State Revenue Sharing	60,000
55,166	59,579	50,000	10-000-430001	Fines	70,000
117,792	127,701	140,000	10-000-430002	Franchise Fees	280,000
23,515	23,578	22,000	10-000-430003	Business License Fees	60,000
3,226	4,282	3,000	10-000-430004	Planning Fees	9,000
123	851	300	10-000-430005	Library Fee/Book Sale	-
50,410	-	-	10-000-430006	Building Permits	-
21,495	29,581	25,000	10-000-430007	Boat Launching	64,000
10,245	43,366	20,000	10-000-430008	Boat Moorage	48,000
44,045	20,790	6,000	10-000-440001	Mineral Royalties	-
45,456	24,969	40,000	10-000-440002	Tower Leases	120,000
42,982	43,973	6,000	10-000-460001	Miscellaneous Revenue	22,000
3,420	(33,715)	30,000	10-000-460002	Interest	160,000
300	4,380	3,500	10-000-460006	Police Training	7,500
-	75	100	10-000-460010	Vehicle Impoundment	1,000
				General Fund Resources(continued)	Biennial Budget
2020/2021	2021/2022	2022/2023			2023/2025
Actual	Actual	Adopted	Account	Description	Proposed
-	-	-	10-000-460020	DLCD Grant Young - Planning Grant	1,000
	100	1,000	10-000-460023	Gates Foundation Grant	2,000
9,600	-	-	10-000-460026	Libr Plan Gr - Ford Foundation	-
615	100	-	10-000-460028	Library Donations	-
	7,363	7,200	10-000-460029	Administrative Support	14,400

4,000	10,598	-	10-000-460030	Insurance Proceeds & FEMA	-
3,371,589	3,678,178	3,611,380		General Fund Revenue Total	5,909,354

				General Government Requirements	Biennial Budget
2020/2021	2021/2022	2022/2023			2023/2025
Actual	Actual	Adopted	Account	Description	Proposed
Personnel Services					
88	178	500	10-010-615002	Worker's Compensation	1,000
2,561	2,413	4,000	10-010-624009	Mayor/Council	6,000
2,649	2,591	4,500		Personnel Services Total	7,000
Material & Services					
5,976	7,375	7,000	10-010-615000	Fee/Misc.	17,000
1,936	2,243	2,250	10-010-620014	Phone & power	5,500
9,944	22,443	2,500	10-010-620201	Professional Services	5,000
117	345	200	10-010-621003	Publications	800
7,250	7,675	8,000	10-010-621011	Audit	18,000
12,629	13,880	15,268	10-010-621015	Insurance	37,145
-	79	2,000	10-010-621017	Training	4,000
801	3,615	4,500	10-010-622010	Meeting Expense	17,000
1,650	4,801	500	10-010-622015	Miscellaneous Expense	2,000
4,861	3,627	4,500	10-010-622020	Membership/Dues	9,000
-	-	2,500	10-010-622021	Travel	5,000
-	4,433	5,000	10-010-622510	Hardware/IT Upgrade/Software	10,000
6,687	6,667	7,000	10-010-623018	Columbia County Taxes	16,000
779	-	-	10-010-623028	WA Sales Tax	-
-	-	2,000	10-010-624005	Election Costs	2,000
5,000	4,922	5,000	10-010-624801	HSEM-Columbia Co IGA	5,000
2,500	2,500	2,500	10-010-633043	Columbia County Economic Team	20,000
				General Government Requirements(continued)	Biennial Budget
2020/2021	2021/2022	2022/2023			2023/2025
Actual	Actual	Adopted	Account	Description	Proposed
3,945	3,390	4,800	10-010-630128	IT Support	-
-	-	5,000	10-010-630129	Tree Assistance	5,000
-	4,023	-	10-010-630210	Technology/IT Support/ Infrastructure	-
64,075	92,020	80,518		Material & Services Total	178,445
Capital Outlay					
4,380	4,886	5,125	10-010-620101	Photo copier	12,000
654	766	1,000	10-010-620105	Code Publishing	2,400
7,470	-	-	10-010-622510	Hardware/IT Upgrade/Software	-

12,504	5,652	6,125	Capital Outlay Total		14,400
79,228	100,264	91,143	General Government Total		199,845

				City Building Maintenance Expenditures	Biennial Budget
2020/2021	2021/2022	2022/2023			2023/2025
Actual	Actual	Adopted	Account	Description	Proposed
				Materials & Services	
104	19	1,000	10-020-620010	Supplies	2,000
3,590	-	2,500	10-020-620201	Professional Services	5,000
3,500	-	-	10-020-621007	Janitorial	-
2,384	4,584	10,000	10-020-622504	Repair & Maintenance	20,000
9,579	4,604	13,500	Materials & Services Total		27,000
				Capital Outlay	
813	2,036	4,000	10-020-630300	Senior Center Capital	8,000
197	-	-	10-020-640001	Transfer	-
1,011	2,036	4,000	Capital Outlay		8,000
10,589	6,640	17,500	City Building Maintenance Total		35,000

				Land Use & Development Expenditures	Biennial Budget
2020/2021	2021/2022	2022/2023			2023/2025
Actual	Actual	Adopted	Account	Description	Proposed
				Personnel Services	
8,854	9,580	10,469	10-030-610006	Account Clerk	22,363
1,306	1,843	2,056	10-030-614001	Retirement	5,423
670	733	801	10-030-614002	VEBA	1,711
92	183	84	10-030-615001	FICA	178
-	-	-	10-030-615002	Worker's Compensation	180
2,915	2,915	3,048	10-030-615003	Health Insurance	6,096
13,837	15,252	16,458	Personnel Services Total		35,951
				Material & Services	
43	56	100	10-030-620010	Supplies	300
-	590	500	10-030-621003	Publications	100
7,176	6,574	12,000	10-030-621006	Consultant-Planner	30,000
-	-	1,000	10-030-621017	Training	1,000
7,219	7,220	13,600	Material & Services Total		31,400
21,056	22,473	30,058	Land Use & Development Total		67,351

				Library Expenditures	Biennial Budget
2020/2021	2021/2022	2022/2023			2023/2025

Actual	Actual	Adopted	Account	Description	Proposed
				Material & Services	
1,924	1,774	2,500	10-050-620010	Supplies	5,000
1,976	2,819	2,800	10-050-620014	Power & Phone	5,600
43,333	60,000	60,000	10-050-620205	Contracted Services	128,222
1,471	-	-	10-050-622012	Books-Regular	-
-		500	10-050-622013	Periodicals	1,000
327	2,993	1,000	10-050-622014	Programs/Publicity	2,000
192	466	500	10-050-622015	Movies	1,000
-	79	1,800	10-050-622510	IT Support	3,600
4,544	1,458	4,860	10-050-630128	Software Support/Maintenance	10,000
53,767	69,588	73,960		Material & Services Total	156,422
				Capital Outlay	
	7,904	-	10-050-630005	Computers	-
1,171		-	10-050-630006	Equipment/Furniture	-
1,171	7,904	-		Capital Outlay Total	-
54,938	77,492	73,960		Library Total	156,422

				Attorney Expenditures	Biennial Budget
2020/2021	2021/2022	2022/2023			2023/2025
Actual	Actual	Adopted	Account	Description	Proposed
				Material & Services	
7,470	8,692	9,600	10-060-621016	Attorney Fees	20,000
7,470	8,692	9,600		Material & Services Total	20,000
7,470	8,692	9,600		Attorney Total	20,000

				Finance & Administration Expenditures	Biennial Budget
2020/2021	2021/2022	2022/2023			2023/2025
Actual	Actual	Adopted	Account	Description	Proposed
				Personnel Services	
3,659	3,008	-	10-070-610002	Finance Director/Budget Officer	-
13,799	12,933	18,183	10-070-610005	City Administrator	39,446
2,951	3,193	3,490	10-070-610006	Account Clerk	7,454
3,158	3,543	3,683	10-070-610007	UB Clerk	8,287
2,465	2,817	3,030	10-070-610012	Finance Clerk	6,353
4,757	8,216	5,575	10-070-614001	Retirement	14,925
1,995	1,849	2,172	10-070-614002	VEBA	4,708
99	188	245	10-070-615001	FICA	531
-	-	-	10-070-615002	Worker's Compensation	264
8,476	6,039	6,503	10-070-615003	Health Insurance	13,006

41,359	41,786	42,881		Personnel Services Total	94,974
				Material & Services Total	
1,615	1,234	1,500	10-070-620010	Supplies	3,000
640	249	-	10-070-620013	Telephone	-
203	413	500	10-070-620014	Power	1,100
185	128	200	10-070-620019	Postage	400
-	-	-	10-070-620201	Professional Services	-
-	-	200	10-070-620205	Contracted Services	5,250
58	98	100	10-070-621003	Publications	200
-	-	1,000	10-070-621017	Training	1,000
				Finance & Administration Expenditures(continued)	Biennial Budget

2020/2021	2021/2022	2022/2023			2023/2025
Actual	Actual	Adopted	Account	Description	Proposed
13	274	500	10-070-622015	Miscellaneous Expense	1,500
-	133	300	10-070-622020	Membership/Dues	600
-	-	250	10-070-622021	Travel	500
536	1,270	500	10-070-624010	Surety Bonds	3,500
-	-	1,800	10-070-622510	IT Support	1,000
-	70	-	10-070-630128	Software Support Maintenance	8,900
3,250	3,869	6,850		Material & Services Total	26,950
44,609	45,654	49,731		Finance & Administration Total	121,924

				Municipal Court Expenditures	Biennial Budget
2020/2021	2021/2022	2022/2023			2023/2025
Actual	Actual	Adopted	Account	Description	Proposed
				Personnel Services	
3,267	4,311	4,546	10-080-610005	City Administrator	9,861
15,702	16,962	18,525	10-080-610402	Court Clerk	41,986
2,798	4,091	4,531	10-080-614001	Retirement	12,573
1,451	1,626	1,765	10-080-614002	VEBA	3,967
99	189	189	10-080-615001	FICA	425
-	-	-	10-080-615002	Worker's Compensation	420
7,615	7,775	8,129	10-080-615003	Health Insurance	16,258
30,933	34,954	37,685		Personnel Services Total	85,490
				Material & Services	
136	150	500	10-080-620010	Supplies	500
-	950	3,000	10-080-620205	Contracted Services (Judge)	6,500
15,223	14,974	17,000	10-080-621005	Court Costs	38,000
4,120	1,020	2,000	10-080-621016	Attorney Fees	2,000
158	1,053	-	10-080-622011	Workshop	1,200

-	-	100	10-080-624010	Court Clerk Bond	100
2,027	2,027	2,300	10-080-624011	Muni Court Software Module	5,000
21,664	20,174	24,900		Material & Services Total	53,300
52,597	55,128	62,585		Municipal Court Total	138,790

				Public Properties Expenditures	Biennial Budget
2020/2021	2021/2022	2022/2023			2023/2025
Actual	Actual	Adopted	Account	Description	Proposed

Personnel Services					
2,440	2,006	-	10-090-610002	Finance Director/Budget Officer	-
7,021	8,622	9,092	10-090-610005	City Administrator	19,724
2,361	2,554	2,792	10-090-610006	Account Clerk	5,963
3,660	4,479	4,149	10-090-610007	UB Clerk	9,157
368	1,230	2,500	10-090-610008	Overtime	5,000
5,066	5,371	5,747	10-090-610201	Supervisor/Director of Public Works	12,736
5,782	25,021	25,570	10-090-610205	Utility Worker I & II	55,136
10,395	-	10,000	10-090-610206	Seasonal Worker	-
4,772	9,696	10,011	10-090-614001	Retirement	26,286
2,062	3,707	3,813	10-090-614002	VEBA	8,240
99	199	2,166	10-090-615001	FICA	4,671
-	-	-	10-090-615002	Worker's Compensation	744
8,829	14,741	14,633	10-090-615003	Health Insurance	29,266
52,854	77,626	90,473		Personnel Services Total	176,923

Material & Services					
-	-	500	10-090-620010	Supplies	24,000
48	124	150	10-090-620012	Marina Supplies	1,000
250	5,504	8,000	10-090-620014	Power & Phone	8,000
923	2,161	2,000	10-090-620016	Fuel-Public Works	1,000
1,395	1,548	1,500	10-090-620017	Clothing Allowance	300
-	-	-	10-090-620018	Uniforms	3,000
-	5	500	10-090-620019	Marina: UST	16,000

				Public Properties Expenditures(continued)	Biennial Budget
2020/2021	2021/2022	2022/2023			2023/2025
Actual	Actual	Adopted	Account	Description	Proposed

2,152	1,457	1,000	10-090-620020	Waterway Lease	4,000
12,099	7,090	12,000	10-090-620112	Small Tools	4,000
20	403	500	10-090-620205	Contracted Services	-
2,029	177	1,500	10-090-621017	Training	1,000
3,904	3,929	4,000	10-090-622503	Launch Supplies-map	3,000
1,577	851	2,000	10-090-622504	Repair & Maintenance	50,000

8,987	11,864	25,000	10-090-622505	Vehicle Repair & Maintenance	2,000
9,048	22,905	4,000	10-090-622506	Marina: Repair & Maintenance	8,000
-	-	100	10-090-630214	Ventek	2,400
-	-	1,200	10-090-640312	Publications	200
42,432	58,017	63,950		Material & Services Total	127,900
				Capital Outlay	
-	11,433	25,000	10-090-630215	Security/Upgrade Technology	20,000
-	11,433	25,000		Capital Outlay Total	20,000
95,286	147,076	179,423		Public Properties Total	324,823

					Biennial Budget
					Police Department Expenditures
2020/2021	2021/2022	2022/2023			2023/2025
Actual	Actual	Adopted	Account	Description	Proposed
				Personnel Services	
23,366	28,091	44,000	10-100-610008	Overtime	88,000
54,217	55,946	57,555	10-100-610100	Police Clerk	125,389
99,645	102,456	105,072	10-100-610101	Police Chief	224,511
83,733	91,893	87,472	10-100-610102	Police Sergeant	202,984
202,181	141,101	203,074	10-100-610103	Patrol Officers	414,405
-	150	600	10-100-610104	Phone Allowance	1,200
107,829	106,089	127,609	10-100-614001	Retirement	311,845
35,472	32,133	38,034	10-100-614002	VEBA	7,200
8,137	12,354	25,739	10-100-615001	FICA	80,730
-	-	-	10-100-615002	Worker's Compensation	52,764
114,800	97,283	121,938	10-100-615003	Health Insurance	243,876
729,380	667,496	811,093		Personnel Services Total	1,752,904
				Material & Services	
8,559	12,985	13,000	10-100-620010	Supplies	26,000
11,389	10,251	12,000	10-100-620011	Car Expense	20,000
13,115	15,810	26,000	10-100-620012	Fuel-Police	52,000
7,782	9,798	12,500	10-100-620014	Power & Phone	25,000
2,138	1,594	2,800	10-100-620021	Copier Lease	5,600
3,081	-	5,000	10-100-620205	Contracted Services	-
12,629	13,880	15,268	10-100-621015	Insurance	37,000
940	2,244	7,000	10-100-621017	Training	14,000
1,916	3,314	7,000	10-100-621018	Uniform Allowance	14,000
275	425	500	10-100-622020	Dues	1,000
				Police Department Expenditures(continued)	Biennial Budget
2020/2021	2021/2022	2022/2023			2023/2025
Actual	Actual	Adopted	Account	Description	Proposed

-	241	500	10-100-622504	Repair & Maintenance	1,000
8,784	8,361	9,500	10-100-622510	Software Support/Maintenance	19,000
-	739	-	10-100-630128	IT Support	-
-	1,381	-	10-100-630210	Tech Infrastructure Support	3,600
3,851	4,044	4,200	10-100-638020	Lexipole	9,500
74,457	85,067	115,268	Material & Services Total		227,700
Capital Outlay					
-	5,148	-	10-100-630005	Computer	-
-	10,024	-	10-100-630004	Software Upgrade	-
3,600	-	-	10-100-630130	OJP Vest	6,000
49	67,048	-	10-100-638026	Police Vehicle	85,000
3,649	82,220	-	Capital Outlay Total		91,000
807,486	834,784	926,361	Police Department Total		2,071,604

				Unallocated Requirements	Biennial Budget
2020/2021	2021/2022	2022/2023			2023/2025
Actual	Actual	Adopted	Account	Description	Proposed
Transfers					
79,803	83,803	82,553	10-010-640312	Transfer: Debt Service A Street Plaza	161,500
-	165,000	300,000	10-010-640317	Transfer: Special Projects	400,000
79,803	248,803	382,553	Transfers Total		561,500
	-	60,000	10-010-650001	Operating Contingency	600,000
79,803	248,803	442,553	Unallocated Total		1,161,500
		1,528,466	Reserved For Future Use		-
		200,000	Unappropriated Ending Fund Balance		1,612,195
2,118,527	2,131,225		Ending Fund Balance - Actual		
3,371,589	3,678,232	3,611,380	TOTAL REQUIREMENTS		5,909,354

Line Item Descriptions: General Fund

10-000-470000-This line item is the ending fund balance from the prior year.

10-000-410001-Current Taxes

This line item provides for the property taxes collected for the current year.

10-000-410002-Prior Taxes

This line item provides for taxes levied in prior years and estimated to be collected in the current year.

10-000-410003-Interest Delinquent Taxes

This line item provides for the interest on outstanding taxes from prior years.

10-000-410005-Property Tax Reimbursement

This line item provides for the City to receive reimbursement, from private companies that lease a portion of City property, for property taxes paid to Columbia County.

10-000-410006-Marijuana Tax

This line item provides for the revenue received from the Oregon Liquor and Cannabis Commission for the marijuana tax. This revenue is distributed on a “per capita” basis.

10-000-420001-Liquor Receipts

This line item provides for the revenue received from the Oregon Liquor and Cannabis Commission for the liquor tax. This revenue is distributed on a “per capita” basis.

10-000-420002-Cigarette Receipts

This line item provides for the revenue received from the state for cigarette taxes. This revenue is distributed on a “per capita” basis.

10-000-420005-State Marine Board

This line item provides for the revenue received from the State Marine Board. This revenue is provided through the “Maintenance Assistance Program” (MAP) and is for repair and maintenance of the boat launch.

10-000-420008-State Revenue Sharing

This line item provides for the revenue received by participating in the “State Shared Revenues” program. Each year, the City must pass a resolution to participate in the program. The distribution formula basis compares the City’s consolidated property tax rate, per capita income and population against the statewide averages. State Revenue Sharing is paid quarterly.

10-000-430001-Fines

This line item provides for the revenue received through the Municipal Court in payment of fines assessed. These revenues include the collection of amounts from past due accounts.

10-000-430002-Franchise Fees

This line item provides for the revenue received from City franchise holders. The City has

franchise agreements with AT&T, CenturyLink, Clatskanie PUD, Columbia River PUD, Comcast, Northwest Natural Gas and Waste Connections/Hudson.

10-000-430003-Business License Fees

This line item provides for revenue received from businesses conducting business within city limits.

10-000-430004-Planning Fees

This line item provides for revenue received from fees for various planning permits/applications, including variances, conditional use permits and partitions.

10-000-430006-Boat Launching

This line item provides for revenue generated at the boat launch in boat launch fees.

10-000-430008-Boat Moorage

This line item provides for revenue generated at the marina in slip rentals.

10-000-440002-Tower Leases

This line item provides for revenue received from leasing out microwave and cellular Tower sites in the City watershed. The City currently has leases with the following three companies: AT&T, Day Wireless and American Tower.

10-000-460001-Miscellaneous Revenue

This line item provides for revenue received from miscellaneous areas. Examples include fingerprinting, photocopies, police reports and uncategorized resources.

10-000-460002-Interest

This line item provides for interest earned by General Fund reserves held in the Oregon Local Government Investment Pool.

10-000-460006-Police Training

This line item provides for revenue received from fines levied by the Rainier Municipal Court and specifically dedicated for training in the Police Department.

10-000-460010-Vehicle Impoundment

This line item provides for revenue generated from vehicles impounded by the Police Department. Vehicles may be impounded if the driver has a suspended or revoked license, is driving under the influence of intoxicants, without a license or is uninsured.

10-000-460020-DLCD Grant Young-Planning Grant

This line item provides for revenue received by the City from the Oregon Department of Land Conservation and Development for a planning grant program. These funds cannot be spent if the City does not receive the grant.

10-000-460023-Gates Foundation Grant

This line item provides for revenue received by the City from the Gates Foundation Grant program. These funds cannot be spent if the City does not receive the grant.

10-000-460029-Administrative Support

This line item provides for revenue generated by providing administrative and clerical services, office space and office supplies for REDCO.

10-010-615002-Workers Compensation

This line item provides funding for the General Fund's proportional share for the City's workers compensation insurance plan.

10-010-624009-Mayor/Council

This line item provides funding for the Mayor and Council's salaries for meeting attendance and meeting expenses.

10-010-615000-Fee/Misc.

This line provides funding for miscellaneous fees and charges not applicable to other categories.

10-010-620014-Phone & Power

This line item allows for a portion of the phone and power monthly service.

10-010-620201-Professional Services

This line item provides funding for any technical support as necessary to assist in the operations of the City.

10-010-621003-Publications

This line item provides for the publication requirements and materials.

10-010-621011-Audit

This line item allows for a portion of the yearly audit expense.

10-010-621015-Insurance

This line item allows for a portion of the yearly insurance expense.

10-010-621017-Training

This line provides funding for training expenses of City Staff and Council.

10-010-622010-Meeting Expense

This line provides funding for Council Meeting expenses, yearly conferences for members of the City Council and other meeting related expenses.

10-010-622015-Miscellaneous Expenses

This line item allows for the expenses not allocated to other line items.

10-010-622020-Membership/Dues

This line item provides funding for the membership and dues for professional organizations.

10-010-622021-Travel

This line item provides funding for travel expenses related to Council travel to and from City related business.

10-010-622510-Hardware/IT/Upgrade/Software

This line item provides funding for IT related expenses incurred by the City.

10-010-623018-Columbia County Taxes

This line item provides funding for property tax payments made to the County.

10-010-0624005-Election Costs

This line item provides funding for expenses the City may incur for upcoming elections.

10-010-624801-HSEM Columbia County IGA

This line item provides funding to enable the City to meet the terms of its Intergovernmental Agreement with the county for Homeland Security and Emergency Management.

10-010-633043-Columbia County Economic Team

This line item provides funding for the city's dues to the CET. It also includes a one-time allocation of \$15,000 towards the establishment of a Small Business Development Center.

10-010-630129-Tree Assistance

This line item provides funding for a program the City established to assist property owners with the removal of dead or dangerous trees.

10-010-620101-Photo Copier

This line item allows for the yearly lease of the copier.

10-010-620105-Code Publishing

This line item provides funding for updates to the City's online municipal code.

10-020-620010-Supplies

This line item provides funding for supplies used to maintain the City Building

10-020-620201-Professional Services

This line item provides funding for consulting services.

10-020-622504-Repair and Maintenance

This line item provides funding for routine maintenance on City Hall.

10-020-630300-Senior Center Capital

This line item provides funding for capital improvements to the City-owned Senior Center facility.

10-030-610006-Account Clerk

This line item provides the Fund's proportional share of contributions to the Account Clerk's wages and benefits.

10-030-614001-Retirement

This line item provides the Fund's proportional share of contributions to Oregon's Public Employees Retirement System (PERS).

10-030-614002-VEBA

This line item provides the Fund's proportional share of contributions to the City's Voluntary Employees' Beneficiary Association (VEBA).

10-030-615001-FICA

This line item provides the Fund's proportional share of Social Security and Medicare payments for department staff.

10-030-615002-Workers Compensation

This line item provides the Fund's proportional share of the workers compensation insurance plan.

10-030-615003-Health Insurance

This line item provides the Fund's proportional share of the City's contribution to the health insurance plan(s).

10-030-620010-Supplies

This line item provides for the supplies needed to operate the Planning Department.

10-030-621003-Publications

This line item provides for the purchase of various printed materials for the Land Use and Development Department and the cost for publishing public hearing notices.

10-030-621006-Consultant-Planner

This line item funds the professional services provided the City by the City Planner for building permits, site plan review, ordinance review and updates, zoning requests and assistance to the Planning Commission and City Council.

10-030-621017-Training

This line item provides funding for training/conferences related to land use and development.

10-050-620010-Supplies

This line item provides funding for supplies needed to operate the administration needs of the library.

10-050-620014-Power & Phone

This line item provides funding for this department's proportionate cost share of the power.

10-050-620205-Contracted Services

This line item provides funding for the library's contracted staffing services.

10-050-622013-Periodicals

This line item provides funding for periodicals for the Rainier Library.

10-050-622014-Programs/Publicity

This line item provides funding for programs and publicity for the Rainier Library.

10-050-622015-Movies

This line item provides for the purchase of DVDs for the Rainier Library.

10-050-622510-IT Support

This line item provides the funding for IT software and maintenance.

10-050-630128-Software Support/Maintenance

This line item provides funding for IT support services, virus protection and the Rainier Library's online catalog program.

10-060-621016-Attorney Fees

This line item provides for legal services performed by the City Attorney for various City program areas.

10-070-610005-10-070-6100012-Personnel Services

These line items provide for an allocation of costs associated with employee salaries and benefits.

10-070-614001-Retirement

This line item provides the Fund's proportional share of contributions to Oregon's Public Employees Retirement System (PERS).

10-070-614002-VEBA

This line item provides the Fund's proportional share of contributions to the City's Voluntary Employees' Beneficiary Association (VEBA).

10-070-615001-FICA

This line item provides the Fund's proportional share of Social Security and Medicare payments for department staff.

10-070-615002-Workers Compensation

This line item provides the Fund's proportional share of the workers compensation insurance plan.

10-070-615003-Health Insurance

This line item provides the Fund's proportional share of the City's contribution to the health insurance plan(s).

10-070-620010-Supplies

This line item provides for the supplies needed for the administration needs of the City. Examples include paper, letterhead, envelopes and office supplies.

10-070-620014-Power

This line item allows for a portion of the power monthly service.

10-070-620019-Postage

This line item provides funding for the General Fund's proportionate share for postage.

10-070-620205-Contracted Services

This line item provides funding for temporary staffing and specialty services.

10-070-621003-Publications

This line item provides for the purchase of various printed materials for the Public Works Department and the cost for publishing public hearing notices.

10-070-621017-Training

This line item provides for training/conferences for City Hall staff.

10-070-622015-Miscellaneous Expense

This line item allows for the expenses not allocated to other line items.

10-070-622020-Membership/Dues

This line item provides funding for the membership and dues for professional organizations.

10-070-622021-Travel

This line item provides for travel expenses for municipal court staff.

10-070-624010-Surety Bonds

This line item provides the City with insurance coverage for those employees that handle cash transactions as part of their job duties.

10-070-622510-IT Support

This line item provides the funding for IT software and maintenance.

10-070-630128-Software Support/Maintenance

This line item provides funding for IT support services and virus protection.

10-808-61005 and 10-080-610402-Personnel Services

These line items provide for an allocation of costs associated with employee salaries and benefits.

10-080-614001-Retirement

This line item provides the Fund's proportional share of contributions to Oregon's Public Employees Retirement System (PERS).

10-080-614002-VEBA

This line item provides the Fund's proportional share of contributions to the City's Voluntary Employees' Beneficiary Association (VEBA).

10-080-615001-FICA

This line item provides the Fund's proportional share of Social Security and Medicare payments for department staff.

10-080-615002-Workers Compensation

This line item provides the Fund's proportional share of the workers compensation insurance plan.

10-080-615003-Health Insurance

This line item provides the Fund's proportional share of the City's contribution to the health insurance plan(s).

10-080-620010-Supplies

This line item provides for the supplies needed to operate the administrative needs of the Municipal Court. Examples include folders, calendars, letterhead and envelopes.

10-080-620205-Contracted Services

This line item provides funds for Judicial services.

10-080-621005-Court Costs

This line item provides for the costs to administer the Municipal Court. Examples include bail refunds, assessments, police training, telephone and membership dues.

10-080-621016-Attorney Fees

This line item provides funds for attorney services.

10-080-622011-Workshop

This line item provides funds for continuing education and training conferences.

10-080-624010-Court Clerk Bond

This line item provides funds for a bond for the Court Clerk.

10-080-624011-Municipal Court Software Module

This line item provides funds for the court software.

10-090-610005-10-090-610205-Personnel Services

These line items provide for an allocation of costs associated with employee salaries and benefits.

10-090-610008-Overtime

This line item provides for the overtime and standby needs for public property maintenance.

10-090-614001-Retirement

This line item provides the Fund's proportional share of contributions to Oregon's Public Employees Retirement System (PERS).

10-090-614002-VEBA

This line item provides the Fund's proportional share of contributions to the City's Voluntary Employees' Beneficiary Association (VEBA).

10-090-615001-FICA

This line item provides the Fund's proportional share of Social Security and Medicare payments for department staff.

10-090-615002-Workers Compensation

This line item provides the Fund's proportional share of the workers compensation insurance plan.

10-090-615003-Health Insurance

This line item provides the Fund's proportional share of the City's contribution to the health insurance plan(s).

10-090-620010-Supplies

This line item provides funds for supplies for the Riverfront Park and City Hall grounds.

10-090-620012-Marina Supplies

This line item provides funds for supplies for the Marina.

10-090-620014-Power & Phone

This line item provides for this department's proportionate cost share of the power for the City Park and Marina.

10-090-620016-Fuel-Public Works

This line item provides funds for the department's fuel expenses.

10-090-620017-Clothing Allowance

This line item provides for proportionate replacement of clothing and boots for the Public Works staff.

10-090-620018-Uniforms

This line item provides funding for uniforms and duty equipment for the Public Works staff.

10-090-620019-Marina: UST

This line item is for expenses related to an underground storage tank.

10-090-620020-Waterway Lease

This line item provides funds for lease costs for the Rainier Marina.

10-090-620112-Small Tools

This line item provides funds for the purchase of small tools necessary to complete repairs and maintenance to City property.

10-090-621017-Training

This line item provides funds for continuing education and training conferences.

10-090-622503-Launch Supplies-Map

This line item provides funds for the repair and maintenance of the Boat Launch, parking lot and bathroom.

10-090-622504-Repair and Maintenance

This line item provides funds for the repair and maintenance of Riverfront Park.

10-090-622505-Vehicle Repair & Maintenance

This line item provides the proportionate cost share for the repair and maintenance of the public works vehicles and equipment.

10-090-622506-Marina: Repair and Maintenance

This line item provides funds for the repair and maintenance of the City Marina.

10-090-630214-Ventek

This line item is for expenses incurred by the ongoing operation of the ticket machine at the boat launch facility.

10-090-640312-Publications

This line item provides funding for the publication requirements and materials.

10-090-630215-Security/Upgrade Technology

This line item provides funding for any necessary security technology upgrades.

10-100-610008-10-100-610103-Personnel Services

These line items provide for an allocation of costs associated with employee salaries and benefits.

10-100-610104-Phone Allowance

This line item provides funds for the Chief's cell phone allowance.

10-100-614001-Retirement

This line item provides the Fund's proportional share of contributions to Oregon's Public Employees Retirement System (PERS).

10-100-614002-VEBA

This line item provides the Fund's proportional share of contributions to the City's Voluntary Employees' Beneficiary Association (VEBA).

10-100-615001-FICA

This line item provides the Fund's proportional share of Social Security and Medicare payments for department staff.

10-100-615002-Workers Compensation

This line item provides the Fund's proportional share of the workers compensation insurance plan.

10-100-615003-Health Insurance

This line item provides the Fund's proportional share of the City's contribution to the health insurance plan(s).

10-100-620010-Supplies

This line item provides funds for the supplies needed to operate the administrative needs of the police department.

10-100-620011-Car Expense

This line item provides funds to service and maintain the City's police vehicles.

10-100-620012-Fuel-Police

This line item provides funds for the department's fuel expenses.

10-100-620014-Power & Phone

This line item provides for the department's cost share of the power and phone at City Hall

10-100-620021-Copier Lease

This line item provides the funding for the lease of the department's copy machine.

10-100-621015-Insurance

This line item allows for a portion of the yearly insurance expense.

10-100-621017-Training

This line item provides funding for mandated training required for officer certification as well as other training seminars and workshops attended by department personnel. This line item required training as well as special SWAT Team training.

10-100-621018-Uniform Allowance

This line item provides funding for uniforms and duty equipment for officers.

10-100-622020-Dues

This line item provides the funding for dues in professional organizations.

10-100-622504-Repair and Maintenance

This line allows for routine maintenance of the department's facilities.

10-100-622510-Software Support/Maintenance

This line item provides the funding for the police software and maintenance.

10-100-630210-Tech Support Infrastructure

This line item provides funding for any necessary technology infrastructure support.

10-100-638020-Lexipole

This line item provides the funding for the police Lexipole software.

10-100-630130-OJP Vest

This line item provides funding for a bulletproof vest to be used by officers.

10-1000-638026-Police Vehicle

This line item provides funding for a new police vehicle.

10-010-640312-Transfer: Debt Service A Street Plaza

This line item provides for a transfer from the General Fund to the Debt Service Fund for debt service for the A Street Plaza project.

10-010-640317-Transfer: Special Projects

This line item provides for a transfer from the General Fund to the Special Projects Fund.

10-010-650001-Operating Contingency

This line item provides for emergencies and can only be used with approval of the Council by a resolution.

2023/2025 Proposed Budget

City of Rainier

Debt Service Fund

					Biennial Budget
Debt Service Fund Resources					
2020/2021	2021/2022	2022/2023			2023/2025
Actual	Actual	Adopted	Account	Description	Proposed
364,096	364,096	364,096	20-000-470000	Loan Reserve Restricted	364,096
-	-	-	20-000-410005	G O Bond Tax Assessment	967,200
490,121	488,313	486,453	20-000-467100	Transfer: Sewer GO Bond Taxes	-
191,992	191,284	190,555	20-000-467101	Trans: Sewer Fund	378,900
162,336	162,336	162,336	20-000-467102	Trans: Water Fund	138,800
-	3,637	18,732	20-000-467110	Trans: Sewer Fund (A Street)	37,500
79,803	83,803	82,553	20-000-467114	Trans: General Fund (A Street Plaza)	161,500
924,252	929,373	940,629	Transfers Total		1,683,900
1,288,348	1,293,469	1,304,725	Debt Service Fund Resources Total		2,047,996

					Biennial Budget
Debt Service Requirements					
2020/2021	2021/2022	2022/2023			2023/2025
Actual	Actual	Adopted	Account	Description	Proposed
46,112	48,879	51,812	20-200-670101	OEDD Water L00007-Principal	113,200
23,224	20,457	88,563	20-200-670103	OEDD Water B97003B-Principal	-
80,314	84,338	149,964	20-200-670106	DEQ-WWTP-R75262-Principal	313,100
12,686	8,662	382,831	20-200-670107	DEQ-WWTP-R75263-Principal	799,200
141,657	145,751	17,524	20-200-670111	OEDD Water L00007-Interest	25,600
42,717	38,623	4,437	20-200-670113	OEDD Water B97003B-Interest	-
7,618	6,910	34,410	20-200-670116	DEQ-WWTP-R75262-Interest	55,700
361,624	372,077	87,843	20-200-670117	DEQ-WWTP-R75263-Interest	142,200
109,050	98,597	6,181	20-200-670126	DEQ-WWTP-R75262-Fee	10,100
19,447	17,639	15,779	20-200-670127	DEQ-WWTP-R75263-Fee	25,800
Debt Service Requirements					Biennial Budget

2020/2021	2021/2022	2022/2023			2023/2025
Actual	Actual	Adopted	Account	Description	Proposed
24,355	65,482	34,430	20-200-670132	A St Plaza-B18002 Interest	64,400
37,127	-	29,802	20-200-670133	A St Plaza-B18002 Principal	60,400
8,250	8,544	5,928	20-200-670134	DEQ A St-Sewer Interest	11,400
10,071	9,777	10,814	20-200-670135	DEQ A St-Sewer Principal	22,200
-	3,637	8,848	20-200-670136	A St Plaza-B18007Principal	18,700

-	-	9,473	20-200-670137	A St Plaza-B18007 Interest	18,000
-	-	1,990	20-200-670138	DEQ A St-Sewer Fee	3,900
924,252	929,373	940,629	Debt Service Total		1,683,900

					Biennial Budget
					Unallocated Requirements
2020/2021	2021/2022	2022/2023			2023/2025
Actual	Actual	Adopted	Account	Description	Proposed
		364,096	20-200-680003	Loan Reserve Requirement	364,096
364,096	364,096				
1,288,348	1,293,469	1,304,725	TOTAL REQUIREMENTS		2,047,996

Line Item Descriptions: Debt Service Fund

20-000-470000-Loan Reserve Restricted

This line item provides for the beginning cash balance from the ending fund balance of the prior year, these funds represent the loan reserve balance requirement and are restricted funds.

30-000-410005-G O Bond Tax Assessment

This line item provides revenue generated from the General Obligation Bond tax levy for the WWTP Project.

20-000-467101-Transfer: Sewer Fund

This line item provides for the transfer of revenue from the Sewer Fund to the Debt Service Fund for the debt payment amounts needed to satisfy loans for the Wastewater Treatment Plant Project and other capital projects, not covered by the General Obligation Bond.

20-000-467102-Transfer: Water Fund

This line item provides for a transfer of revenue from the Water Fund to the Debt Service Fund for the Water Plant system improvement projects.

20-000-467100 -Transfer: Sewer Fund (A Street)

This line item identifies the transfer from the Sewer Fund to the Debt Service Fund to cover payment for the storm and sewer lines for the A Street project.

20-000-467114-Transfer: General Fund (A Street Plaza)

This line item identifies the transfer from the General Fund to the Debt Service Fund to cover payment for the A Street Plaza project.

20-200-670101-OECD Water L00007 Principal

This line item provides for the principal debt service payments to OEDD for a loan to construct water system improvements. A transfer from the Water Fund is made for these payments.

20-200-670106-DEQ WWTP R75262 Principal

This line item provides the principal payment for the debt service payment to DEQ. This obligation helped finance the Wastewater Treatment Plant Project. A transfer from the Sewer Fund is applied towards this payment.

20-200-670107-DEQ WWTP R75263 Principal

This line item provides the principal payment for the General Obligation Bond debt service payment to DEQ. This obligation helped finance the Wastewater Treatment Plant Project. A transfer from the Sewer Fund is applied towards this payment.

20-200-670111-OECD Water L00007 Interest

This line item provides for the interest debt service payments to OEDD for a loan to construct water system improvements. A transfer from the Water Fund is made for these payments.

20-200-670116-DEQ WWTP R75262 Interest

This line item provides the interest payment for the debt service payment to DEQ. This obligation helped finance the Wastewater Treatment Plant Project. A transfer from the Sewer Fund is applied towards this payment.

20-200-670117-DEQ WWTP R75263 Interest

This line item provides the interest payment for the General Obligation Bond debt service payment to DEQ. This obligation helped finance the Wastewater Treatment Plant Project. A transfer from the Sewer Fund is applied towards this payment.

20-200-670126-DEQ WWTP R75262 Fee

This line item provides the fee payment for the debt service payment to DEQ. This obligation helped finance the Wastewater Treatment Plant Project. A transfer from the Sewer Fund is applied towards this payment.

20-200-670127-DEQ WWTP R75263 Fee

This line item provides the fee payment for the General Obligation Bond debt service payment to DEQ. This obligation helped finance the Wastewater Treatment Plant Project. A transfer from the Sewer Fund is applied towards this payment.

20-200-670132-A Street Plaza-B18002 Interest

This line item provides the interest payment for the loan that was used to fund the A Street Plaza project.

20-200-670133-A Street Plaza- B18002 Principle

This line item provides the principle payment for the loan that was used to fund the A Street Plaza project.

20-200-670134-DEQ A St-Sewer Interest

This line item provides the interest payment for the sewer work that was done as part of the A Street Plaza project.

20-200-670135-DEQ A St-Sewer Principle

This line item provides the principle payment for the sewer work that was done as part of the A Street Plaza project.

20-200-670136-A St Plaza-B18007 Principal

This line item provides the principle payment for the A Street Plaza project.

20-200-670137-A St Plaza-B18007 Interest

This line item provides the interest payment for the A Street Plaza project.

20-200-680003-Loan Reserve Requirement

This line item provides for the loan reserve balance requirement for the bonded debt service. These are restricted funds.

2023/2025 Proposed Budget

City of Rainier

Sewer Fund

				Sewer Fund Resources	Biennial Budget
2020/2021	2021/2022	2022/2023			2023/2025
Actual	Actual	Adopted	Account	Description	Proposed
570,086	593,851	454,199	30-000-470000	Beginning Cash	277,129
509,787	488,313	486,453	30-000-410005	G O Bond Tax Assessment	-
500	1,000	500	30-000-430008	Hook-Up Fees	500
696,475	715,755	720,000	30-000-450001	Sewer Revenue	1,440,000
333,369	396,448	280,000	30-000-450005	Sludge Revenue	500,000
2,833	1,774	100	30-000-460001	Miscellaneous Revenue	200
2,113,050	2,197,141	1,941,252		Sewer Fund Revenue Total	2,217,829

				Sewer Operations Requirements	Biennial Budget
2020/2021	2021/2022	2022/2023			2023/2025
Actual	Actual	Adopted	Account	Description	Proposed
				Personnel Services	
7,319	6,017	-	30-300-610002	Finance Director/ Budget Officer	-
17,797	21,555	22,729	30-300-610005	City Administrator	49,307
21,249	22,992	25,125	30-300-610006	Account Clerk	53,669
34,047	39,735	39,214	30-300-610007	UB Clerk	87,497
7,428	5,950	10,000	30-300-610008	Overtime	20,000
11,091	12,676	13,635	30-300-610012	Finance Clerk	28,591
45,590	48,339	51,721	30-300-610201	Director of Public Works/Supervisor	114,629
7,025	21,920	21,241	30-300-610202	Lead Person	45,738
66,396	-	-	30-300-610203	Utility Worker I	-
56,550	94,625	95,135	30-300-610205	Utility Worker 1 & II/ Operator	209,410
5,587	-	5,000	30-300-610206	Seasonal Worker	-
				Sewer Operations Requirements(continued)	Biennial Budget

2020/2021	2021/2022	2022/2023			2023/2025
Actual	Actual	Adopted	Account	Description	Proposed
44,468	55,398	57,623	30-300-614001	Retirement	152,036
-	-	-	30-300-614002	VEBA	46,577
21,099	20,781	21,328	30-300-615001	FICA	4,812
1,436	2,790	11,514	30-300-615002	Worker's Compensation	25,188
85,652	77,056	77,431	30-300-615003	Health Insurance	154,862
432,734	429,832	451,696		Personnel Services Total	992,316

				Materials & Services	
12,848	37,316	5,000	30-300-615000	Fee/Misc.	30,000
7,613	8,696	13,000	30-300-620010	Supplies	25,000
53,080	65,009	60,000	30-300-620014	Power & Phone	120,000
3,450	5,004	5,500	30-300-620016	Fuel-Public Works	12,000
570	550	600	30-300-620017	Clothing Allowance	1,500
1,423	1,553	1,500	30-300-620018	Uniforms	3,200
1,317	1,447	1,500	30-300-620019	Postage	3,000
30,485	31,731	35,000	30-300-620111	Lab Supplies/Chemicals	70,000
1,028	1,576	1,200	30-300-620112	Small Tools	2,400
4,481	3,569	5,000	30-300-620113	NPDES Permit	10,000
12,447	2,443	20,000	30-300-620201	Professional Services	40,000
-	-	-	30-300-620205	Contracted Services	6,000
49	119	500	30-300-621003	Publications	1,000
7,000	7,425	7,500	30-300-621011	Audit	16,000
12,629	13,880	14,000	30-300-621015	Insurance	37,145
869	3,033	3,500	30-300-621017	Training	7,000
305	226	500	30-300-622020	Membership/Dues	1,000
-	80	1,500	30-300-622021	Travel	3,000
40,057	52,722	60,000	30-300-622502	Bio-Solid Disposal	90,000
43,751	39,316	60,000	30-300-622504	Repair & Maintenance	80,000

				Sewer Operations Requirements(continued)	Biennial Budget
2020/2021	2021/2022	2022/2023			2023/2025
Actual	Actual	Adopted	Account	Description	Proposed
7,503	4,214	5,000	30-300-622505	Vehicle Equipment Maintenance	15,000
10,975	10,939	7,500	30-300-622510	IT Support	15,000
-		5,800	30-300-624009	Mayor/Council	2,000
448	854	1,000	30-300-630128	Software Support/Maintenance	12,000
252,329	291,701	315,100		Materials & Services Total	602,245
Capital Outlay					
2,024	-	7,500	30-300-630210	Technology Infrastructure	-
2,024	-	7,500		Capital Project Outlay Total	-
687,086	721,533	774,296		Sewer Operations Total	1,594,561

				Unallocated Requirements	Biennial Budget
2020/2021	2021/2022	2022/2023			2023/2025
Actual	Actual	Adopted	Account	Description	Proposed
Transfers					
490,121	488,313	486,453	30-300-640300	Transfer: GO Bond Debt Service	-
191,992	191,284	190,555	30-300-640306	Trans: Debt-DEQ SRF	378,900
-	3,637	18,732	30-300-640310	Trans: Debt - A Street	37,500
150,000	245,999	260,000	30-300-640006	Trans: Sewer Capital	-

832,113	929,233	955,740		Transfers Total	416,400
		48,000	30-300-650001	Contingency	206,868
832,113	929,233	1,003,740		Unallocated Total	623,268
		163,216	30-300-649998	Reserved for Future Use	-
		-		Unappr. Ending Fund Balance	-
593,851	531,523			Ending Fund Balance - Actual	
2,113,050	2,182,289	1,941,252		TOTAL REQUIREMENTS	2,217,829

Line Item Description: Sewer Fund

30-000-470000-Beginning Cash

This line item provides for the cash carry over generated from the ending fund balance of the prior year.

30-000-430008-Hook-up Fees

Revenue in this line item is generated when a customer requests a new sewer main tap. The fee is \$100.00 per hook-up.

30-000-450001-Sewer Revenue

Revenue in this line item is generated from the monthly consumption and base rates. This rate structure includes an EDU multiplier on the base rate for multiple-family dwellings. Properties outside the City limits pay a higher base rate as they do not contribute to the WWTP GO Bond levy through their property taxes.

30-000-450005-Sludge Revenue

Revenue in this line item is generated from independent septic haulers paying to dump raw sewage at the wastewater treatment plant. The haulers are charged by the gallon.

30-000-460001-Miscellaneous Revenue

Revenue in this line is generated from sources that are unanticipated including late charges, refunds on purchases and work done by the public works department on a time and material basis.

30-000-610002-30-300-610402-Salaries

These line items cover the Sewer Fund's proportional share of personnel salary.

30-300-610008-Overtime

This line item provides for the overtime needs of this fund.

30-300-614001-Retirement

This line item provides the Sewer Fund's proportional share of the City's contributions to Oregon's Public Employees Retirement System (PERS).

30-300-614002-VEBA

This line item provides the Fund's proportional share of contributions to the City's Voluntary Employees' Beneficiary Association (VEBA).

30-300-615001 FICA

This line item provides the Sewer Fund's proportional share for Social Security payments and Medicare.

30-300-615002 Worker's Compensation

This line item provides the Sewer Fund's proportional share for the City's workers compensation insurance plan.

30-300-615003 Health Insurance

This line item provides the Sewer Fund's proportional share for the City's contribution to the employee's health insurance plan(s)

30-300-615000 Fee/Misc.

This line item provides for fees and miscellaneous charges not identified in other line items.

30-300-620010 Supplies

This line item provides funds for supplies for the Sewer Department. Examples include; billing system, excavation rock, shop supplies, sewer pipe and fittings, hot mix and cold mix asphalt for utility cuts, rental of small equipment, concrete for small repairs, and other miscellaneous supplies

30-300-620014 Power & Phone

This line item provides for the Sewer Fund's proportionate cost share of the power and phone for the Public Works Shop, pump stations, cellular phones, and pagers for the Public Works Department.

30-300-620016 Fuel – Public Works

This line item provides for the Sewer Fund's proportionate cost share of the gasoline and diesel for the Public Works Department. Fuel for Generators at WWTP and Lift Station

30-300-620017 Clothing Allowance

This line item provides for replacement of clothing and boots for the Public Works staff.

30-300-620019 Postage

This line item provides for the Sewer Fund's proportionate cost share for postage.

30-300-620111 Lab/Supplies/Chemicals

This line item provides supplies for the treatment plant and lab. Examples include salt, polymers, alum, soda ash, laboratory reagents, bottled water, glassware, and other related items. Water testing not completed onsite and lab equipment certification.

30-300-620112-Small Tools

This line item provides for the purchase and replacement of small hand and power tools. Examples include; shovels, drills, chain saws, cutoff saws and skill saws.

30-300-620113-NPDES Permit

This line item identifies the costs for the City's NPDES permit.

30-300-620201-Professional Services

This line item provides for the Sewer Fund's cost for engineering and other professional services. Examples include plan reviews, consultation on line sizes and equipment.

30-300-620201-Contracted Services

This line item provides for temporary staffing and specialty services.

30-300-621003-Publications

This line item provides for the purchase of various printed materials for the Public Works Department and the cost for publishing public hearing notices.

30-300-621011-Audit

This line item provides for the Sewer Fund's proportionate cost share of the annual audit.

30-300-621015-Insurance

This line item provides for the Sewer Fund's proportionate cost share of the City's property, casualty and automobile insurance coverage.

30-300-621017-Training

This line item provides the Sewer Fund's cost share for the on-going training and certification needs of staff including testing expenses and certification renewal.

30-300-622020-Membership/Dues

This line item provides for the Sewer Fund's cost of association membership fees & dues.

30-300-622021-Travel

This line item provides for expenses required for department personnel.

30-300-622502-Bio-Solid Disposal

This line item provides for the disposal of the bio-solid generated at the wastewater treatment plant. The current disposal method includes hauling to a land fill and spreading as fertilizer on DEQ pre-approved sites.

30-300-622504-Repair & Maintenance

This line item provides for selected repairs and maintenance of the wastewater treatment plant, pump stations, and collection system and related equipment including line cleaning, sludge removal and disposal, backflow device testing, meter/instrument calibration and repair, main line repairs, treatment plant repairs, manhole repairs, and other related items.

30-300-622505-Vehicle & Equipment Maintenance

This line item provides the Sewer Fund's proportionate cost share for the repair and maintenance for public works vehicles and equipment.

30-300-630046-IT Support

This line item allows for a portion of the IT Support and virus protection.

30-300-624009-Mayor/Council

This line item provides for the Mayor and Council's salaries for meeting attendance and meeting expenses.

30-300-622510-Springbrook Software Membership

This line item provides for the sewer fund's proportionate cost share of software maintenance costs for the utility billing/financial software.

30-300-640306-Transfer to Debt Service Fund-DEQ SRF

This line item provides for a transfer to the Debt Service Fund to cover payment for the Wastewater Treatment Plant Loan.

30-0300-640310-Transfer Debt- A Street

This line item provides for a transfer to the Debt Service Fund to cover payment for the storm and sewer lines for the A Street project.

30-300-650001-Contingency

This line item provides for emergencies and can only be used with approval of the Council, by resolution.

2023/2025 Proposed Budget

City of Rainier

Water Fund

				Water Fund Resources	Biennial Budget
2020/2021	2021/2022	2022/2023			2023/2025
Actual	Actual	Adopted	Account	Description	Proposed
603,454	557,320	399,616	40-000-470000	Beginning Balance	181,618
5,100	5,000	2,500	40-000-430008	Hook-Up Fees	5,000
420	(276)	500	40-000-430009	Water Deposits	1,000
1,024,954	927,294	960,000	40-000-450002	Water Revenue	1,800,000
9,042	17,329	4,000	40-000-460001	Miscellaneous Revenue	10,000
1,642,970	1,506,668	1,366,616		Water Fund Revenue Total	1,997,618

				Water Operations Requirements	Biennial Budget
2020/2021	2021/2022	2022/2023			2023/2025
Actual	Actual	Adopted	Account	Description	Proposed
				Personnel Services	
7,319	6,017	-	40-400-610002	Finance Director/Budget Officer	-
17,797	21,555	22,729	40-400-610005	City Administrator	49,307
21,249	22,992	25,125	40-400-610006	Account Clerk	53,669
34,047	39,735	39,214	40-400-610007	UB Clerk	87,497
6,348	6,874	10,000	40-400-610008	Overtime	20,000
11,091	12,676	13,635	40-400-610012	Finance Clerk	28,591
45,590	48,339	51,721	40-400-610201	Supervisor/Director of Public Works	114,629
14,051	43,839	42,481	40-400-610202	Lead Person	91,477
57,266	-	-	40-400-610203	Utility Worker I	-
48,606	94,625	95,135	40-400-610205	Utility Worker I & II/Operator	209,410
5,587	-	5,000	40-400-610206	Seasonal Worker	-
				Water Operations Requirements(continued)	Biennial Budget
2020/2021	2021/2022	2022/2023			2023/2025
Actual	Actual	Adopted	Account	Description	Proposed
42,814	59,805	61,795	40-400-614001	Retirement	163,127
			40-400-614002	VEBA	50,076
20,243	22,530	22,953	40-400-615001	FICA	27,933
1,428	2,799	12,789	40-400-615002	Worker's Compensation	5,172
79,836	82,877	83,528	40-400-615003	Health Insurance	167,056
413,272	464,662	486,105		Personnel Services Total	1,067,944

Materials & Services

6,547	7,772	7,000	40-400-615000	Fee/Misc.	18,000
6,918	8,056	10,000	40-400-620010	Supplies	20,000
41,288	42,664	45,000	40-400-620014	Power & Phone	96,000
2,587	3,645	5,500	40-400-620016	Fuel-Public Works	12,000
488	633	600	40-400-620017	Clothing Allowance	1,200
1,423	1,553	1,500	40-400-620018	Uniforms	3,500
1,317	1,447	1,500	40-400-620019	Postage	3,000
15,720	19,535	25,000	40-400-620111	Lab Supplies/Chemicals	60,000
2,810	1,195	2,000	40-400-620112	Small Tools	4,000
2,495	3,437	4,500	40-400-620115	Water Sampling	7,000
6,349	7,807	8,000	40-400-620201	Professional Services	16,000
3,800	-	6,000	40-400-620205	Contracted Services	5,250
7	97	500	40-400-621003	Publications	1,000
7,000	7,425	7,500	40-400-621011	Audit	16,000
12,629	13,880	14,000	40-400-621015	Insurance	37,145
2,237	2,703	3,000	40-400-621017	Training	6,000
505	456	600	40-400-622020	Membership/Dues	1,200
-	401	1,000	40-400-622021	Travel	2,000
53,026	44,591	50,000	40-400-622504	Repair & Maintenance	120,000

Water Operations Requirements(continued)	Biennial Budget
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2020/2021 Actual	2021/2022 Actual	2022/2023 Adopted	Account	Description	2023/2025 Proposed
3,577	4,549	5,000	40-400-622505	Vehicle Equipment Maintenance	15,000
12,047	10,939	7,500	40-400-622510	IT Support	15,000
448	856	1,000	40-400-624009	Mayor/Council	2,000
86	50	50	40-400-626001	Water Deposits	100
-	-	5,800	40-400-630128	Software Support/Maintenance	8,900
183,304	183,689	212,550		Materials & Services Total	470,295
				Capital Outlay	
1,738	-	7,500	40-400-630210	Technology Infrastructure	-
1,738	-	7,500		Capital Outlay Total	-
598,314	648,351	706,155		Water Operations Total	1,538,239

Unallocated Requirements	Biennial Budget
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2020/2021 Actual	2021/2022 -	2022/2023 -	Account	Description	2023/2025 Proposed
				Transfers	
162,336	162,336	162,336	40-400-640106	Trans: Debt Service Fund	138,800
325,000	350,045	300,000	40-400-640006	Trans: Water Capital Fund	100,000
487,336	512,381	462,336		Transfers Total	238,800
	-	9,000	40-400-650001	Contingency	220,579
487,336	512,381	471,336		Unallocated Total	459,379

		189,125	40-400-649998	Reserved for Future Use	-
		-		Unappr. Ending Fund Balance	-
557,320	345,936			Ending Fund Balance - Actual	
1,642,970	1,506,668	1,366,616	TOTAL REQUIREMENTS		1,997,618

Line Item Descriptions: Water Fund

40-000-470000-Beginning Balance

This line item provides for beginning cash balances from the ending fund balance of the prior year.

40-000-430008-Hook-up Fees

This line item provides revenue generated from water service connection fees that require a water main tap. The connection fee is \$500 per connection.

40-000-430009-Water Deposits

This line item provides revenue generated from a deposit required for new water service. The charge is paid every time a new customer requests service and is not based on water main taps. Deposits are returned when the customer discontinues service.

40-000-450002-Water Revenue

This line item provides revenue generated from the monthly water consumption and base charges.

40-000-460001-Miscellaneous Revenue

This line item provides revenue generated from unanticipated sources including water connection fee refunds, late charges, refunds on purchases, and work done by the Public Works Department.

40-400-610002-40-400-610402-Salaries

These line items cover the water fund's proportional share of personnel salary.

40-400-610008-Overtime

This line item provides for the overtime needs of this fund.

40-400-614001-Retirement

This line item provides for the Water Fund's proportional share of the contributions to Oregon's Public Employees Retirement System (PERS).

40-40-614002-VEBA

This line item provides the Fund's proportional share of contributions to the City's Voluntary Employees' Beneficiary Association (VEBA).

40-400-615001-FICA

This line item provides for the Water Fund's proportional share of social security payments and Medicare for department staff.

40-400-615002-Worker's Compensation

This line item provides funds for the Water Fund's proportional share of the workers compensation insurance plan.

40-400-615003-Health Insurance

This line item provides the Water Funds proportional share for the contribution to the health insurance plan(s).

40-400-615000-Fee/Misc

This line item provides the Water Funds proportional share of fees and miscellaneous costs not identified in any other line item.

40-400-620010-Supplies

This line item provides funds for supplies for the Water Department.

40-400-620014-Power & Phone

This line item provides for the Water Fund's proportionate cost share of the power and phone for the Public Works Shop, Water Treatment Plant and pump stations, cellular phones, and pagers for the Public Works Department.

40-400-620016-Fuel-Public Works

This line provides for the Water Fund's proportionate cost share of the gasoline and diesel for the Public Works Department. Fuel for Water Plant Generator.

40-400-620017-Clothing Allowance

This line item provides for proportionate replacement of clothing and boots for the Public Works staff.

40-400-620018-Uniforms

This line item provides for uniforms for the Public Works crew.

40-400-620019-Postage

This line item provides for the Water Fund's proportionate cost share for postage.

40-400-620111-Lab Supplies/Chemicals

This line item provides supplies for the treatment plant and lab. Examples include salt, polymers, alum, soda ash, laboratory reagents, bottled water, glassware and other related items.

40-400-620112-Small Tools

This line item provides for the purchase and replacement of small hand and power tools. Examples include shovels, drills, chain saws, cutoff saws and skill saws.

40-400-620115-Water Sampling

This line item provides state mandated water sampling by an outside company.

40-400-620201-Professional Services

This line item provides for the Water Fund's cost for engineering and other professional services. Examples include plan reviews, consultation on line sizes and equipment.

40-400-620205-Contracted Services

This line item provides for temporary staffing and specialty services.

40-400-621003-Publications

This line item provides for the purchase of various printed materials for the Public Works Department and the cost for publishing public hearing notices.

40-400-621011-Audit

This line item provides for the Water Fund's proportionate cost share of the annual audit.

40-400-621015-Insurance

This line item provides for the Water Fund's proportionate cost share of the City's property, casualty and automobile insurance coverage.

40-400-621017-Training

This line item provides for the on-going training and certification needs of staff, including testing expenses and certification renewal.

40-400-622020-Membership/Dues

This line item provides for the cost of association membership fees and dues.

40-400-622021-Travel

This line item provides travel expenses for department personnel.

40-400-622504-Repair & Maintenance

This line item provides funds for selected repairs and maintenance of the water system. Examples include water treatment plant, pump stations, reservoirs, distribution system, pipe locator and related equipment, line flushing, leak repairs, fire hydrants, water meters and boxes, paving utility cuts, pump and pipe repairs of pumping stations, reservoir painting and cleaning, valve and valve boxes, and other related items.

40-400-622505-Vehicle & Equipment Maintenance

This line item provides for a portion of the repair and maintenance for public works vehicles and equipment.

40-400-630046-IT Support

This line item allows for a portion of the IT Support and virus protection.

40-400-624009-Mayor/Council

This line item provides for the Mayor and Council's salaries for meeting attendance and meeting expenses.

40-400-626001-Water Deposits

This line item provides for the reimbursement of water deposits.

40-400-622510-Springbrook Software Membership

This line item provides for the sewer fund's proportionate cost share of software maintenance costs for the utility billing/financial software.

40-400-640106-Transfer: Debt Service Fund

This line item provides for a transfer to the Debt Service Fund for the Water Fund's cost of debt service repayments incurred by the Water Treatment Plant.

40-400-640006-Transfer: Water Capital Fund

This line item provides for a transfer to the Water Capital fund to cover specific projects listed in that budget.

40-400-650001-Contingency

This line item provides for emergencies and can only be used with approval of the Council by a resolution.

**2023/2025 Proposed Budget
City of Rainier
Timber Fund**

Timber Fund Resources					Biennial Budget
2020/2021	2021/2022	2022/2023			2023/2025
Actual	Actual	Adopted	Account	Description	Proposed
1,167,856	1,256,858	1,700,000	50-000-470000	Beginning Balance	1,628,008
135,882	514,494	-	50-000-460003	Timber Sales	400,000
1,303,738	1,771,352	1,700,000	Timber Fund Revenue Total		1,963,185

Timber Operations Requirements					Biennial Budget
2020/2021	2021/2022	2022/2023			2023/2025
Actual	Actual	Adopted	Account	Description	Proposed
Materials & Services					
395	38	2,000	50-500-620010	Supplies/Misc.	4,200
2,660	7,410	12,000	50-500-621006	Consultant	20,000
12,629	13,880	14,000	50-500-621015	Insurance	37,145
-	1,639	17,000	50-500-622016	Road Repairs	29,000
1,950	6,755	3,500	50-500-623011	Vegetation Control	11,000
8,024	12,636	14,000	50-500-623012	Tree Planting	28,000
-		2,500	50-500-623014	Herbicide Application/Spraying	8,000
3,704	4,160	4,500	50-500-623016	State Fire Protection	12,000
1,108	3,674	5,000	50-500-623017	Timber Tax	12,000
3,535		3,500	50-500-626102	Pre-Commercial Thinning	6,500
9,875	6,293	7,500	50-500-622510	IT Support	6,000
-		4,800	50-500-630128	Software Support/Maintenance	8,900
3,000		-	50-500-630210	Technology Infrastructure	-
-	5,593	14,000	50-500-638001	Road Construction	27,000
46,880	62,078	104,300	Materials & Services Total		209,745
46,880	62,078	104,300	Timber Operations Total		209,745

Unallocated Requirements					Biennial Budget
2020/2021	2021/2022	2022/2023			2023/2025
Actual	Actual	Adopted	Account	Description	Proposed
		50,000	50-500-650001	Contingency	36,000
-	-	50,000	Unallocated Total		36,000
		100,112	50-500-649997	Property Purchase Reserve	196,318

		1,445,588	50-500-649998	Reserved for Future Use	-
		-			1,521,121
1,256,858	1,709,274			Ending Fund Balance - Actual	
1,303,738	1,771,352	1,700,000		TOTAL REQUIREMENTS	1,963,185

Line Item Descriptions: Timber Fund

50-000-470000-Beginning Balance

This line item provides for beginning cash balances from the ending fund balance of the prior year.

50-000-460003-Timber Sales

Revenue in this line item is generated from annual timber harvests as recommended by the forest consultant and approved by the City Council.

50-500-620010-Supplies/Misc

This line item provides for general supplies related to the watershed maintenance including locks, gate repairs and other related items.

50-500-621006-Consultant

This line item provides for the fund's cost for forestry consultant services.

50-500-621015-Insurance

This line item provides for the Timber Fund's proportionate cost share of the City's property, casualty and automobile insurance coverage.

50-500-622016-Road Repairs

This line item provides funds to make road repairs in the watershed.

50-500-623011-Vegetation Control

This line item provides funds to provide for manual vegetation control.

50-500-623012-Tree Planting

This line item provides for the Timber Fund's cost to replant trees after a harvest.

50-500-623014-Herbicide Application/Spraying

This line item provides for the spraying of areas within the City's Watershed identified by the City's Forester.

50-500-623016-State Fire Protection

This line item provides for a payment to the Oregon State Forestry Department for forest fire protection services.

50-500-623017-Timber Tax

This line item provides for the amount of timber tax paid to the State.

50-500-626102-Pre-Commercial Thinning

This line item provides for the necessary thinning of timber stands within the City's Watershed.

50-500-622510-IT Support

This line item allows for a portion of the IT Support and virus protection.

50-500-630128-Software Support/Maintenance

This line item provides funds for a portion of the City's computer software and ongoing maintenance.

50-500-638001-Road Construction

This line item provides for capital improvement funds related to extending roads to access additional harvest areas.

50-500-650001-Contingency

This line item provides for emergencies and can only be used with approval of the Council by resolution.

50-500-649997-Property Purchase Reserve

This line item provides for a 5 percent property purchase reserve on the net timber harvest revenue each year. The intent is to increase the City's forestland for future investment, as per Resolution 11-05-01.

2023/2025 Proposed Budget

City of Rainier

Street Fund

				Street Fund Resources	Biennial Budget
2020/2021	2021/2022	2022/2023			2023/2025
Actual	Actual	Adopted	Account	Description	Proposed
429,391	261,505	258,823	60-000-470000	Beginning Balance	80,585
103,426	114,324	114,480	60-000-410001	Current Taxes	-
3,500	2,933	4,579	60-000-410002	Prior Taxes	-
139,572	153,784	140,000	60-000-420006	State Street Allotment	280,000
1,259	37	-	60-000-460001	Miscellaneous Revenue	100
-	-	-		Transfer from General Fund	238,200
677,148	532,583	517,882		Street Fund Revenue Total	598,885

				Street Operations Requirements	Biennial Budget
2020/2021	2021/2022	2022/2023			2023/2025
Actual	Actual	Adopted	Account	Description	Proposed
				Personnel Services	
3,659	3,008	-	60-600-610002	Finance Director/Budget Officer	-
10,532	17,244	13,637	60-600-610005	City Administrator	29,585
2,361	2,555	2,792	60-600-610006	Account Clerk	5,963
736	746	2,500	60-600-610008	Overtime	5,000
5,066	5,371	5,747	60-600-610201	Supervisor/Director of Public Works	12,736
2,342	7,307	7,080	60-600-610202	Lead Person	15,246
7,113	2,725	-	60-600-610203	Utility Worker I	-
3,565	5,947	8,561	60-600-610205	Utility Worker I & II	18,795
-	-	5,000	60-600-610206	Seasonal Labor	-
6,205	8,901	8,139	60-600-614001	Retirement	21,342
-	-	-	60-600-614002	VEBA	408
2,703	3,335	3,084	60-600-615001	FICA	6,680
				Street Operations Requirements(continued)	Biennial Budget

2020/2021	2021/2022	2022/2023			2023/2025
Actual	Actual	Adopted	Account	Description	Proposed
887	1,799	1,578	60-600-615002	Worker's Compensation	3,420
10,973	11,219	9,958	60-600-615003	Health Insurance	19,916
56,142	70,155	68,076		Personnel Services Total	139,091
				Materials & Services	
11,672	4,538	7,000	60-600-620010	Supplies	15,000

22,329	21,398	25,000	60-600-620014	Power & Phone	50,000
2,168	3,262	4,000	60-600-620016	Fuel-Public Works	9,000
75	69	200	60-600-620017	Clothing Allowance	400
1,490	1,782	1,500	60-600-620018	Uniforms	3,000
641	1,100	1,500	60-600-620112	Small Tools	3,000
100	2,936	5,000	60-600-620201	Professional Services	10,000
4,570	7,399	-	60-600-620205	Contracted Services	15,250
41	51	500	60-600-621003	Publications	500
7,000	7,425	7,500	60-600-621011	Audit	16,000
12,629	13,880	14,000	60-600-621015	Insurance	37,145
369	1,150	1,000	60-600-621017	Training	1,000
2,141	8,574	10,000	60-600-622018	Street Signs	20,000
2	-	150	60-600-622020	Membership/Dues	150
-	-	500	60-600-622021	Travel	500
27,675	6,458	30,000	60-600-622504	Repair & Maintenance	60,000
3,596	4,622	6,000	60-600-622505	Vehicle Equipment Maintenance	15,000
10,177	9,991	7,500	60-600-622510	It Support	15,000
	-	4,800	60-600-630128	Software Support/Maintenance	8,900
106,675	94,634	126,150	Materials & Services Total		279,845
				Street Operations Requirements(continued)	Biennial Budget
2020/2021	2021/2022	2022/2023			2023/2025
Actual	Actual	Adopted	Account	Description	Proposed
Capital Outlay					
19,890	-	-	60-600-630132	Street Improvement	-
31,198	-	-	60-600-638026	Vehicle/Equipment Replacement	-
-	-	7,500	60-600-630134	Technology Infrastructure	-
1,738	-	-	60-600-630210	Technology Infr PC	-
52,826	-	7,500	Capital Outlay Total		-
215,643	164,789	201,726	Street Operations Total		418,936
				Unallocated Requirements	Biennial Budget
2020/2021	2021/2022	2022/2023			2023/2025
Actual	Actual	Adopted Budget	Account	Description	Proposed
Transfers					
200,000	146,128	224,829	60-600-640106	Transfer: Transportation Capital	100,000
200,000	146,128	224,829	Transfers Total		100,000
-	-	27,000	60-600-650001	Contingency	70,000
200,000	146,128	251,829	Unallocated Total		170,000
		64,327	60-600-649998	Reserved for Future Use	-
		-		Unappr. Ending Fund Balance	9,949

261,505	221,666		Ending Fund Balance - Actual	
677,148	532,583	517,882	TOTAL REQUIREMENTS	598,885

Line Item Descriptions: Street Fund

60-000-470000-Beginning Balance

This line item provides for beginning cash balances from the ending fund balance of the prior year.

60-000-420006-State Street Allotment

This line item provides for revenue generated from the City's share of state fuel taxes. The actual amount of revenue allotted to the City is a function of population.

60-000-460001-Miscellaneous Revenue

This line item provides revenue generated from unanticipated sources.

60-600-610005-60-600-610205-Salaries

This line item covers the Street Fund's proportional share of the personnel salary.

60-600-610008-Overtime

This line item provides for the overtime needs of this fund.

60-600-614001-Retirement

This line item provides the Fund's proportional share of contributions to Oregon's Public Employees Retirement System (PERS).

60-600-614002-VEBA

This line item provides the Fund's proportional share of contributions to the City's Voluntary Employees' Beneficiary Association (VEBA).

60-600-615001-FICA

This line item provides the Fund's proportional share of Social Security and Medicare payments for department staff.

60-600-615002-Workers Compensation

This line item provides the Fund's proportional share of the workers compensation insurance plan.

60-600-615003-Health Insurance

This line item provides the Fund's proportional share of the City's contribution to the health insurance plan(s).

60-600-620010-Supplies

This line item provides funds for supplies for the Street Department. Examples include traffic paint and markers, rock for gravel roads and sanding, public works shop supplies, hot mix and cold mix asphalt, rental of small equipment, concrete for small repairs, and other miscellaneous items.

60-600-620014-Power and Phone

This line item provides funding for the Street Fund's cost for streetlights and its proportionate cost share of power and phone expenses for the Shop, cellular phones, and pagers for the Public Works Department.

60-600-620016-Fuel – Public Works

This line item provides funding for the Street Fund's proportionate cost share of the gasoline and diesel for the Public Works Department cost of fuel for the department's vehicles.

60-600-620017-Clothing Allowance

This line item provides funding for the proportionate replacement of clothing and boots for the Public Works crew.

60-600-620018-Uniforms

This line item provides funding for uniforms for the Public Works crew.

60-600-620112-Small Tools

This line item provides funding for the purchase and replacement of small hand and power tools. Examples include shovels, drills, chain saws, cutoff saws and skill saws.

60-600-620201-Professional Services

This line item provides funding for the Street Fund's cost for engineering and other professional services.

60-600-620205-Contracted Services

This line item provides funding for temporary staffing and specialty services.

60-600-621003-Publications

This line item provides for the purchase of various printed materials for the Public Works Department and the cost for publishing public hearing notices.

60-600-621011-Audit

This line item provides for the Street Fund's proportionate cost share of the annual audit.

60-600-621015-Insurance

This line item provides for the Street Fund's proportionate cost share of the City's property and casualty insurance programs.

60-600-622017-Training

This line item provides for the on-going training and certification needs of staff.

60-600-622018-Street Signs

This line item provides for the maintenance and replacement of street signs and street posts.

60-600-622020-Membership/Dues

This line item provides for the cost of association membership fees and dues.

60-600-622021-Travel

This line item provides travel expenses for department personnel.

60-600-622504-Repair and Maintenance

This line item provides funds for selected repairs and maintenance of streets, curbs, storm sewers, catch basins, and rights-of-way. Examples include catch basin and culvert repair and/or maintenance, paving cuts, repair of roadway, painting traffic markings, spraying and mowing rights-of-way, and the rental of large equipment.

60-600-622505-Vehicle/Equipment Maintenance

This line item provides for a portion of the repair and maintenance for public works vehicles and equipment.

60-600-622510-IT Support

This line item provides funds for a portion of the IT Support and virus protection.

60-600-630128-Software Support/Maintenance

This line item provides funds for a portion of the City's computer software and ongoing maintenance.

60-600-640106-Transfer: Transportation Capital

This line item provides for a transfer to the Transportation Capital fund to cover specific projects listed in that budget.

60-600-650001-Contingency

This line item provides for emergencies and can only be used with approval of the Council by resolution.

2023/2025 Proposed Budget

City of Rainier

Special Projects Fund

				Special Projects Fund Resources	Biennial Budget
2020/2021	2021/2022	2022/2023			2023/2025
Actual	Actual	Adopted	Account	Description	Proposed
340,787	213,893	219,000	81-000-470000	Beginning Balance	308,014
32,138	-	-	81-000-460001	Miscellaneous	-
	100,000	-	81-000-460010	Fox Creek Grant	-
100,000	-	-	81-000-460011	REDCO	-
-	-	75,000	81-000-460012	Strategic Planning Grant	75,000
-	-	150,000	81-000-460018	ODOT TGM Grant	150,000
-	79,632	-	81-000-460021	ODOT Trail Grant	-
-	-	34,099	81-000-460040	NOEA-WRA Wetland Mitigation	34,099
-	165,000	300,000	81-000-467114	Transfer: General Fund	400,000
472,925	558,525	778,099		Special Projects Fund Resource Total	967,113

				Special Projects Requirements	Biennial Budget
2021/2022	2021/2022	2022/2023			2023/2025
Actual	Actual	Adopted	Account	Description	Proposed
Capital Outlay					
-	17,410	80,000	81-810-630100	Building Improvements	50,000
-	-	100,000	81-810-630144	City Hall	355,000
50,435	-	136,000	81-810-630215	Site Improvement	63,015
31	-	-	81-810-633046	City-Wide Clean-up	-
5,923	27,004	135,000	81-810-633060	Park Improvements/Plan	150,000
68,985	-	-	81-810-633063	Library Planning Grant Match	-
133,658	223,312	-	81-810-633064	Riverfront Trail Design/Construction	-
-	-	75,000	81-810-633070	Update Strategic Plan	75,000
-	-	150,000	81-810-633071	Update Comp/Zone Plan	150,000
				Special Projects Requirements(continued)	Biennial Budget
2021/2022	2021/2022	2022/2023			2023/2025
Actual	Actual	Adopted	Account	Description	Proposed
-	5,387	50,000	81-810-633073	Fox Creek Feasibility Study	-
-	-	15,000	81-810-633074	Donation Projects (Benches, Gazebo)	15,000
-	-	18,000	81-810-633075	Vehicle (Mower)	-
259,032	273,113	759,000		Capital Outlay Total	858,015
259,032	273,113	759,000		Special Projects Total	858,015

				Unallocated Requirements	Biennial Budget
2020/2021 Actual	2021/2022 Actual	2022/2023 Adopted	Account	Description	2023/2025 Proposed
		19,099	81-810-649998	Reserved	-
		-		Unappr. Ending Fund Balance	109,098
213,893	285,413		0	Ending Fund Balance - Actual	
472,925	558,526	778,099		TOTAL REQUIREMENTS	967,113

Line Item Descriptions: Special Projects Fund

81-000-470000-Beginning Balance

This line item is the ending fund balance from the prior year.

81-000-460012-Strategic Planning Grant

This line item provides for any grants received by the City for the purpose of strategic planning.

81-000-460018-ODOT TGM Grant

This line item provides for any grants received by the City for an ODOT Transportation and Growth Management Grant.

81-000-460040-NOEA-WRA Wetland Mitigation

This line item provides for any grants received by the City for wetland mitigation projects in West Rainier.

81-000-467114-Transfer: General Fund

This line item provides for a transfer from the General Fund to pay for Special Projects.

81-810-630100-Building Improvements

This line item is for rehabilitation projects to city buildings, which include the Senior Center and public works shop. It covers such areas as roof and floor replacements.

81-810-630144-City Hall

This line item is for the funding of possible improvements to the City Hall building.

81-810-633069-Site Improvement

This line item provides funds for any major modifications to City Hall. Those could include the addition of a staff break room, redesign of the public restroom and the addition of an emergency exit.

81-810-633060-Park Improvements/Plan

This line item provides funds for improvements included in the updated Park Master Plan document.

81-810-633070-Update Strategic Plan

This line item provides funds from any grants received by the City for the purpose of strategic planning. These funds can only be spent if the City receives those grant funds.

81-810-633071-Update Comp/Zone Plan

This line item provides funds from any grants received by the City for the purpose of updating its comprehensive or zoning plans. These funds can only be spent if the City receives those grant funds.

81-810-633075-Donation Projects (Benches, Gazebo)

This line item is for projects for which the City receives donation to construct.

2023/2025 Proposed Budget

City of Rainier

Sewer Capital Improvement Fund

				Sewer Capital Improvement Resources	Biennial Budget
2020/2021 Actual	2021/2022 Actual	2022/2023 Adopted	Account	Description	2023/2025 Proposed
2,563	751,845	838,151	83-000-470000	Beginning Balance	400,910
795,853	-		83-000-420017	DEQ SRF WWTP - Grant/Loan	800,000
10,580	26,450	8,000	83-000-430011	Sewer SDC	8,000
-	111,613	111,613	83-000-420011	Federal Infrastructure Aid	-
-	-	-		State Infrastructure Aid	308,630
150,000	245,999	260,000	83-000-467102	Transfer: Sewer Fund	-
958,996	1,135,907	1,217,764		Sewer Capital Improv. Fund Resource Total	1,517,540

				Sewer Capital Improvement Requirements	Biennial Budget
2020/2021 Actual	2021/2022 Actual	2022/2023 Adopted	Account	Description	2023/2025 Proposed
				Capital Outlay	
8,424	-	592,584	83-830-630010	Infrastructure A Street	-
-		75,000	83-830-630111	WW Master Plan Review	300,000
63,583	33,484	-	83-830-630201	Meter Replacement	4,000
17,711	21,084	-	83-830-633038	WWTP: Engineering	-
86,235	109,152	90,000	83-830-633039	WWTP Project-Site Improvement	410,000
-	17,660	100,000	83-830-633041	I & I	53,540
-	-	40,000	83-830-633042	GPS/GIS Mapping	-

31,198	-	40,000	83-830-638026	Vehicle/Equipment Replacement	50,000
-	-	100,000	83-830-638027	Collection System Rehabilitation/Replacement	500,000
-	-	180,000	83-830-638028	WW Equipment	50,000
Sewer Capital Improvement Requirements(continued)					Biennial Budget

2020/2021 Actual	2021/2022 Actual	2022/2023 Adopted	Account	Description	2023/2025 Proposed
-	-	-		Utility Billing Folder/Stuffer	8,000
-	-	-		SEP Project	73,450
207,151	181,379	1,217,584		Capital Outlay Total	1,448,990
207,151	181,379	1,217,584		Sewer Capital Improvement Total	1,448,990

Unallocated Requirements	Biennial Budget
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2020/2021 Actual	2021/2022 Actual	2022/2023 Adopted	Account	Description	2023/2025 Proposed
		180	83-830-649998	Reserved	-
		-		Unappr. Ending Fund Balance	68,550
751,845	954,527			Ending Fund Balance - Actual	
958,996	1,135,906	1,217,764		TOTAL REQUIREMENTS	1,517,540

Line Item Descriptions: Sewer Capital Fund

83-000-470000-Beginning Balance

This line item provides for beginning cash balances from the ending fund balance of the prior year.

83-000-420017-DEQ SRF WWTP Grant/Loan

This line item is for a grant/loan that can be used for the development of a Wastewater Master Plan and any loans for the construction of a treatment facility or collection system work.

83-000-430011-Sewer SDC

Revenue in this line item is generated by a sewer System Development Charge and is assessed at the time a customer requests a new sewer main tap.

State Infrastructure Aid

City Staff has submitted a funding request to the Oregon Legislature for a sewer line rehabilitation project.

83-830-630111-WW Master Plan Review

This line item is for the funding of work to review the Wastewater Master Plan.

83-830-630201-Meter Replacement

This line item provides funds for the continue efforts to upgrade water meters throughout town.

83-830-633039-WWTP Project-Site Improvement

This line item provides funds for the major rehabilitation of treatment units at the wastewater treatment plant, the upgrading of the blower and air piping and the replacement or rehabilitation of the centrifuge.

83-830-633041-I&1

This line item provides funds for the engineering study to determine the sources of inflow and infiltration into the sanitary sewer. It includes, smoke testing, and videotaping. The purpose of this work is identifying and quantifying storm water impacts on the city's sewer system and wastewater plant.

83-830-638026-Vehicle/Equipment Replacement

This line item provides funding for replacing vehicles and equipment used in the wastewater department.

83-830-638027-Collection System Rehabilitation/Replacement

This line item provides funding for the repair or replacement of sewer main lines and manholes and separating stormwater from the city's sewer system and wastewater plant.

83-830-638028-WW Equipment

This line item provides funding for upgrading equipment at the Wastewater Plant or Lift Station. That could include new control systems, computers, monitoring equipment, UV disinfection upgrades, camera system for visual inspection of sewer lines and other necessary related projects.

Utility Billing Folder/Stuffer

This line item provides funding for the replacement of the equipment currently used to fold and stuff utility bills.

SEP Project

This line item provides funding for mitigation projects included in agreements that the City has with the Department of Environmental Quality.

Unappropriated Ending Fund Balance

This line item is the amount set aside in the budget for carryover to the following period, providing the City with needed cash flow until other money is received.

2023/2025 Proposed Budget

City of Rainier

Water Capital Improvement Fund

				Water Capital Improv. Resources	Biennial Budget
2020/2021 Actual	2021/2022 Actual	2022/2023 Adopted	Account	Description	2023/2025 Proposed
30,973	58,409	341,656	84-000-470000	Beginning Balance	439,966
325,000	350,045	300,000	84-000-467102	Transfer: Water Fund	100,000
3,680	9,200	5,000	84-000-467107	SDC Revenue	1,800
-	301,071	70,000	84-000-460012	Water System Master Plan Grant	-
-	111,613	111,613	84-000-420011	Federal Infrastructure Aid	-
	-	-		State Infrastructure Aid	509,000
-	-	100,000	84-000-420012	WTP Insurance Reimbursement	-
359,653	830,338	928,269	Water Capital Improv. Resources Total		1,050,766

				Water Capital Improv. Requirements	Biennial Budget
2020/2021 Actual	2021/2022 Actual	2022/2023 Adopted	Account	Description	2023/2025 Proposed
Capital Outlay					
4,769	-	52,000	84-840-630014	Water Project: A Street	-
63,583	32,358	-	84-840-630201	Meter Replacement	4,000
63,872	4,253	75,000	84-840-633038	Consulting/Engineering	-
137,823	185,910	230,000	84-840-633039	WTP Project-Site Improvement	250,000
-	37,125	-	84-840-633040	D Street Loop	-
-	182,656	231,071	84-840-633042	WTP Fire	-

	-	30,733	-	84-840-633043	Water System Master Plan (Consulting)	-
	-	-	150,000	84-840-633045	Water Line/Valves/Hydrants	546,766
	-	-	150,000	84-840-633046	Reservoirs	150,000
	-	-	-		Utility Billing Folder/Stuffer	8,000
31,198	-	40,000		84-840-638026	Vehicle/Equipment Replacement	50,000

301,244	473,035	928,071		Capital Outlay Total	1,008,766
301,244	473,035	928,071		Water Capital Improv. Requirements Total	1,008,766

Unallocated Requirements	Biennial Budget
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2020/2021 Actual	2021/2022 Actual	2022/2023 Adopted	Account	Description	2023/2025 Proposed
		198	84-840-649998	Reserved	-
				Unappr. Ending Fund Balance	42,000
58,409	357,303			Ending Fund Balance - Actual	
359,653	830,338	928,269		TOTAL REQUIREMENTS	1,050,766

Line Item Descriptions: Water Capital Improvement Fund

84-000-470000-Beginning Balance

This line item is the ending fund balance from the prior year.

84-000-467102-Transfer: Water Fund

This line item identifies the transfer of revenues necessary to cover the expenditure in this fund.

84-000-467107-SDC Revenue

This line item provides revenue generated when a new water service is requested that requires a water main tap. This account is sensitive to activity and will be higher or lower, based on demand.

State Infrastructure Aid

City staff has submitted a funding request to the Oregon Legislature for a water line project.

84-840-630201-Meter Replacement

This line item provides funds for the continue efforts to upgrade water meters throughout town.

84-840-633039-Water Treatment Plant Project-Site Improvement

This line item provides funding for upgrades to the Water Treatment Plant. Those upgrades include the rehabilitation or replacement of Filter systems, chemical feed systems and other similar projects.

84-840-633045-Water Line/Valves/Hydrants

This line item provides funding for the sizing and replacing of undersized lines and the replacing or adding of hydrants and valves to the system.

84-840-633046-Reservoirs

This line item provides funding for the new reservoirs recommended in the Water Master Plan, along with rehabilitation for existing reservoirs and the replacement of pumping stations to and from reservoirs.

Utility Billing Folder/Stuffer

This line item provides funding for the replacement of the equipment currently used to fold and stuff utility bills.

84-840-638026-Vehicle/Equipment Replacement

This line item provides funding for replacing vehicles and equipment used in the water department.

Unappropriated Ending Fund Balance

This line item is the amount set aside in the budget for carryover to the following period, providing the City with needed cash flow until other money is received.

2023/2025 Proposed Budget
City of Rainier
Transportation Capital Improvement Fund

Transportation Capital Improv. Resources					Biennial Budget
2020/2021	2021/2022	2022/2023			2023/2025
Actual	Actual	Adopted	Account	Description	Proposed
27,150	426,243	347,029	85-000-470000	Beginning Cash Balance	216,947
-	150,000	100,000	85-000-420029	SCA Grant	120,000
-	-	212,461	85-000-460018	TSP Grant	150,000
200,000	-	-	85-000-460011	REDCO	-
200,000	146,128	224,829	85-000-467114	Transfer: Street Fund	100,000
427,150	722,371	884,319	Transp. Capital Improv. Resources Total		586,947

Transp. Capital Improv. Requirements					Biennial Budget
2020/2021	2021/2022	2022/2023			2023/2025
Actual	Actual	Adopted	Account	Description	Proposed
Capital Outlay					
907	-	610,696	85-850-630015	A Street Project-Streets	-
-	4,421	-	85-850-630039	Site Improvement	116,947
-	173,775	130,000	85-850-630132	City Street Improvement	150,000
-	190,628	100,000	85-850-633021	SCA Project	120,000
-	-	-	85-850-638034	TSP update	150,000
-	-	40,000	85-850-640318	Vehicle/Equipment Replacement	50,000
907	368,824	880,696	Capital Outlay Total		586,947
907	368,824	880,696	Transp. Capital Improv. Requirements Total		586,947

Unallocated Requirements					Biennial Budget
2020/2021	2021/2022	2022/2023			2023/2025
Actual	Actual	Adopted	Account	Description	Proposed
		3,623	85-850-649998	Reserved	-
		-		Unappr. Ending Fund Balance	-
426,243	353,547			Ending Fund Balance - Actual	
427,150	722,371	884,319	TOTAL REQUIREMENTS		586,947

Line Item Descriptions: Transportation Capital Improvement Fund

85-000-470000-Beginning Cash Balance

This line item is the ending fund balance from the prior year.

85-000-420029-SCA Grant

This line item provides for revenue generated from the state's Small City Allotment Grant program. The City is not guaranteed this amount and must apply annually for funds.

85-000-460018-Transportation System Plan Grant

The City has applied for a grant through the Oregon Department of Transportation to update its Transportation System Plan.

85-000-467114-Transfer: Street Fund

This line item provides for a transfer from the General Fund to the Street Fund.

85-850-630039-Site Improvement

This line item allows for the expenditure of funds for transportation related site improvements.

85-850-630132-City Street Improvement

This line item allows for the expenditure of funds for such projects as replacing or constructing new curb, gutters and sidewalks, streetlights, landscaping and pedestrian amenities.

85-850-633021-SCA Project

This line item provides funds for the SCA Project.

85-850-638034-TSP Update

This line item provides funds for the Transportation System Plan update.

85-850-640318-Vehicle/Equipment Replacement

This line item provides the Department's share for replacing vehicles and equipment used in the street department.

2023/2025 Proposed Budget
City of Rainier
Library Trust Fund

Library Trust Resources					Biennial Budget
2020/2021 Actual	2021/2022 Actual	2022/2023 Adopted	Account	Description	2023/2025 Proposed
101,606	94,840	85,043	90-000-470000	Beginning Balance	82,033
54	1,980	-	90-000-460001	Miscellaneous Revenue	-
25	25	25	90-000-460002	Reid Trust Interest	40
600	600	600	90-000-460007	Richardson's Trust Interest	1,200
102,285	97,445	85,668	Library Trust Resources Total		83,273

Library Operations Requirements					Biennial Budget
2020/2021 Actual	2021/2022 Actual	2022/2023 Adopted	Account	Description	2023/2025 Proposed
				Materials & Services	
7,445	8,537	7,500	90-900-622012	Library Books	15,000
7,445	8,537	7,500		Materials & Services Total	15,000
7,445	8,537	7,500		Library Operations Total	15,000

Unallocated Requirements					Biennial Budget
2020/2021 Actual	2021/2022 Actual	2022/2023 Adopted	Account	Description	2023/2025 Proposed
		73,168	90-900-649999	Richardson's Trust	63,273
		5,000	90-900-649998	Reid Trust	5,000
94,840	88,908			Ending Fund Balance - Actual	
102,285	97,445	85,668	TOTAL REQUIREMENTS		83,273

Line Item Descriptions: Library Trust Fund

90-000-470000-Beginning Balance

This line item is the ending fund balance from the prior year.

90-000-460002-Reid Trust Interest

This line item provides for revenue earned by the Library Trust Fund from interest on its Proportionate share of funds held in the State Pool.

90-000-460007-Richardson's Trust Interest

This line item provides for revenue earned by the Library Trust Fund from interest on its Proportionate share of funds held in the State Pool.

90-900-622012-Library Books

This line item provides for the purchase of books using Trust monies. The City has joined the Library2Go program and will offer eBook check out.

90-900-649999-Richardson's Trust

This line item identifies the estimated ending fund balance in this trust, interest and principal can be used for book purchases.

90-900-649998-Reid Trust

This line item identifies the estimated ending fund balance in this trust. The ending balance must be maintained at \$5,000; only the interest can be used.

Public Works, Administration, Police Department
Salary & Benefit Budget Projection - FY2023/2024

			Cur Grade/ Step/ Hrly	Pro Grade/ Step/ Hrly		Current Annual Salary	Proposed Annual CPI - 4.5%	*Proposed Step Increase	Fitness Certification Increase	1-2% Longevity	Proposed Annual Wage Total	PERS-EE Company Paid - 6%	PERS-ER Company Paid	7.65% FICA Med	estimate Health		Work Comp	Cell Medical Allowance	Total
ADMINISTRATION DPT	Name	Hire Date																	
Admin	City Admin				7,691	92,292	4,153		0	0	96,445	5,787	17,601	7,378	20,323		868	0	148,402
					0	0	0	0	0	0	0	0	0	0			0	0	0
Admin	Office Manager				5,785	69,420	3,124	0	360	0	72,904	4,374	13,305	5,577	20,323		583	600	117,666
Admin	UB Clerk				4,285	51,420	2,314	448	420	0	54,602	3,276	9,965	4,177	20,323		437	600	93,380
Court	Court Clerk				4,499	53,988	2,429	1,645	0	0	58,062	3,484	10,596	4,442	20,323		464	600	97,972
Admin	Finance Clerk				2,433	29,192	1,314		348	0	30,854	1,851	5,631	2,360	0		247	600	41,543
	Admin-Total					296,312	13,334	2,093	1,128	0	312,867	18,772	57,098	23,934	81,292		2,599	2,400	498,964

POLICE DEPARTMENT		Cur Grade/ Step	Pro Grade/ Step	Current Annual Mthly	Proposed Annual CPI - 4.5%	Fitness Incentive	1-5% DPSST Increase	Cert Increase	Chief-2.5% Longevity	Proposed Step Increase	Annual Wage Total	PERS-EE Company Paid - 6%	PERS-ER Company Paid	7.65% FICA Med	5% Workers Comp	Estimate Health	Medical Phone VEBA	Allowance	Total Cost		
Chief	05/14/98	Chief - 2		8,069	96,828	4,357	4,047	2,024	0	2,530	109,786	6,587	26,469	8,399	5,489	20,323	600	600	178,254		
Officer	10/31/15	Officer - 4		5,655	67,860	3,054			3,546	709	0	75,169	4,510	18,123	5,750	3,758	20,323	600	0	128,234	
Sergeant	04/01/05	Officer - 6		6,806	81,672	3,675			4,481	896	1,792	4272	96,789	5,807	22,300	7,404	4,839	20,323	600	0	158,063
Officer	07/25/19	Officer		4,885	58,620	2,638	2,450	0	0	0	2805	66,513	3,991	15,325	5,088	3,326	20,323	600	0	115,166	
Officer	04/01/11	Officer - 6		4,431	53,172	2,393	2,223	0	0	0	2784	57,787	3,467	13,314	4,421	2,889	20,323	600	0	102,802	
Police Clerk	03/16/09	Clerk - 6		4725	56,700	2,552	0	0	593	1,481		61,325	3,680	14,786	4,691	3,066	20,323	600	0	108,471	
Overtime											44,000	2,640	10,138	3,366	2,200	0				62,344	
PD-Total					414,852	18,668	8,720	10,050	2,198	5,803	9,861	511,369	30,682	120,455	39,120	25,568	121,938	3600	600	853,332	

SALARY PROPOSAL
Public Works, Administration, Police Department
Salary & Benefit Budget Projection - FY2024/2025

		Hire Date	Cur Grade/	Pro Grade/	Current Mthly	Current Annual Salary	Proposed Annual CPI - 4.5%	*Proposed Step Increase	Certification Increase	1-2.5% Longevity	Proposed Annual Wage Total	PERS-EE Company Paid	PERS-ER Company Paid	7.65% FICA Med	5% estimate Health		6.0% Work Comp	Cell/Medical Phone Allowance		Total
PUBLIC WORKS DPT	Name		Step	Step														VEBA		
PW	Utility II				5,380	64,560	2,905	1,124	686	0	69,275	4,157	12,643	5,300	20,323		4,157	600	0	116,453
																	0			
PW	PW Director				10,299	123,582	5,561	2,906	0	0	132,049	7,923	31,837	10,102	20,323		7,923	600	0	210,757
																	0			
PW	Utility I				4,936	59,232	2,665		619	0	62,516	3,751	11,409	4,783	20,323		3,751	600	0	107,133
																	0			
PW	Utility I				4,936	59,232	2,665		0	0	61,897	3,714	11,296	4,735	20,323		3,714	600	0	106,280
																	0			
PW	Lead Person				6,046	72,552	3,265	0	0	2,275	78,091	4,685	14,252	5,974	20,323		4,685	600	0	128,611
																	0			
PW	Sewer				4,737	56,844	2,558	1,729	0	0	61,131	3,668	11,156	4,677	20,323		3,668	600		105,223
PW	Seasonal Worker										0	0	0	0	0					0
	Overtime										25,000	1,500	1,655	1,913	0		1,500			31,568
	PW-Total					436,002	19,620	5,759	1,305	2,275	489,961	29,398	94,248	37,482	121,938		29,398	3,600		806,024

		Hire Date	Cur Grade/	Pro Grade/	Mthly	Current Annual Salary	Proposed Annual CPI - 4.5%	*Proposed Step Increase	Fitness Certification Increase	1-2% Longevity	Proposed Annual Wage Total	PERS-EE Company Paid - 6%	PERS-ER Company Paid	7.65% FICA Med	estimate Health		Work Comp	Cell Medical Allowance		Total
ADMINISTRATION DPT	Name		Step/ Hrly	Step/ Hrly														VEBA		
Admin	City Admin				8,037	96,445	4,340	0	0	0	100,785	6,047	18,393	7,710	20,323		907		0	154,166
					0	0	0	0	0	0	0	0	0	0			0		0	0
Admin	Office Manager				6,046	72,552	3,265	0	360	0	76,177	4,571	13,902	5,828	20,323		609	600	0	122,010
Admin	UB Clerk				4,701	56,412	2,539	492	420	0	59,863	3,592	10,925	4,579	20,323		479	600	0	100,361
Court	Court Clerk				4,936	59,232	2,665	0	0	0	61,897	3,714	11,296	4,735	20,323		495	600	0	103,061
Admin	Finance Clerk				2,542	30,505	1,373		348	458	32,683	1,961	5,965	2,500	0		261	600	0	43,970
	Admin-Total					315,146	14,182	492	1,128	458	331,405	19,884	60,481	25,352	81,292		2,752	2,400	0	523,567

SALARY PROPOSAL

		Cur	Pro		Current	Proposed		1-5%		***	2.00%	Proposed		7.65%				Medical			
POLICE DEPARTMENT		Grade/	Grade/		Annual	Annual	Fitness	DPSST			Chief-2.5%	Proposed	Annual	PERS-EE	PERS-ER			Phone	Total		
Name	Hire Date	Step	Step	Mthly	Salary	CPI - 4.5%	Incentive	Increase	Cert	Increase	Longevity	Step Increase	Wage	Company	Company	FICA	Workers Comp	Estimate	Allowance	Cost	
Chief	05/14/98	Chief - 2		8,432	101,184	4,553	4,229	2,115	0		2,643		114,725	6,883	27,660	8,776	5,736	20,323	600	600	185,304
Officer	1013/15	Officer - 4		5,909	70,908	3,191		3,705	741		0		78,545	4,713	18,937	6,009	-	20,323	600	0	133,054
Sergeant	04/01/05	Officer - 6		7,468	89,616	4,033		4,916	983		1,967	4680	106,195	6,372	24,467	8,124	-	20,323	600	0	171,391
Officer	07/25/19	Officer		5,360	64,320	2,894	2,689	0	0		0	3080	72,983	4,379	16,815	5,583	-	20,323	600	0	124,333
Officer	04/01/11	Officer - 6		4,862	58,344	2,625	2,439	0	0		0	3048	63,408	3,804	14,609	4,851	-	20,323	600	0	110,766
Police Clerk	03/16/09	Clerk - 6		4936	59,232	2,665	0	0	619		1,547		64,064	3,844	15,446	4,901	-	20,323	600	0	112,381
Overtime													44,000	2,640	10,138	3,366		0			62,344
PD-Total					443,604	19,962	9,357	10,736	2,343	6,157		10,808	543,920	32,635	128,073	41,610			3600	600	899,571