

City of Rainier
Regular Council Meeting Minutes
July 1, 2013
Rainier City Hall
106 West “B” St.

Mayor Cole called the meeting to order at 7:22 PM.

Council Present: Mayor Cole, Judith Taylor, James Bradfield, Steve Massey, William Vilardi, David Sills and Sloan Nelson.

Council Absent: Scott Cooper.

City Staff Present: Debra Dudley, City Administrator/Finance Director/Recorder; and Sgt. Ryan Murphy, Rainier Police Department.

City Attorney Absent: Stephen Petersen.

Flag Salute

Additions/Deletions to Agenda:

Mayor Cole announced item b., New Business, was deleted from the agenda because the City is waiting on the new resolution from ODOT.

Vilardi moved, Massey 2nd, to add two park usage requests to the agenda as item b. and c. – **motion passed unanimously.**

Taylor moved, Vilardi 2nd, to add report from Bradfield regarding job reviews – **motion passed unanimously.**

Mayor’s Address:

Mayor Cole read the names of seven service personnel who have lost their lives in the line of duty since the council last met and a moment of silence was observed.

Visitor’s Comments:

Jan Moon asked if the goals for 2012 are updated and asked if the Riverfront Trail was going to be gravel and Mayor Cole said it is a park trail and going to match the park trail, the Riverfront Trail is like what is in front of the condos, and gravel was phase I. Moon said the tone has been set for the Riverfront Trail by past practices and Mayor Cole said the gravel is phase I for the park trail. Mayor Cole stated he recently took a walking tour in front of the condos with two

DSL employees, one of them the City's Area Manager the other was the Area Manager's supervisor. Mayor Cole added some of the work is going to take condo approval and his vision is to have something similar by the other condos with concrete and in the business district. Moon added the north side of the street behind the senior housing needed mowed, Mayor Cole stated Massey had been mowing the area by the Senior Center, Massey stated he wondered who owned the property in question. Moon stated the area in front of the welcome to Rainier sign needs weeded. Moon asked the status of "A" Street and Mayor Cole said the City has been working with State Representative Betsy Johnson, announcements are not ready to be made yet, and she is attempting to find promising funding resources and the plan is getting starting too but is not full blown. Moon asked if the previous plans had been located and was told they had been located and Mayor Cole stated ODOT redid some conceptual items based on those drawings. Mayor Cole advised Moon if she had any questions to email him.

Janice Rice asked Council for permission to have livestock on their city limits property, she has approval from all the neighbors, has signatures, two verbal approvals and one neighbor has not got back to them. Massey asked Rice if she meant chickens and she said they have one horse, one sheep and eventually they would like to have maybe two cows. Rice said they have eight acres on Lewis Road, five acres in the City and three acres in the County. Taylor commented there are pretty stiff rules on that, there are a lot of property owners that would like to have had horses or livestock in the city limits and it did not pan out. Mayor Cole suggested putting this matter on the next regular meeting agenda which would allow staff research time. Mayor Cole said he is not saying it cannot be done and asked Rice to provide a map, letters of approval and the information from the last neighbor who did not get back to them. Mayor Cole stated if Rice was not ready by the next meeting she should contact Dudley and it would be bumped to the next meeting.

Unfinished Business:

a. Approve June 17, 2013 Regular Meeting Minutes: Nelson moved, Vilardi 2nd, to approve the minutes as presented – **motion passed with Sills abstaining due to absence.**

Mayor Cole and Council discussed adding a "We Honor Our Veterans" sign to the Welcome to Rainier sign. Dudley will order signs.

b. Dry RV Camp Update – Proposed Rules: Dudley stated reservations and managing reservations were previously discussed. Dudley said Mayor Cole had the idea for simplicity the reservations require a two night minimum and Dudley will be checking on related programs. Dudley said this would provide continuity and Mayor Cole said once it gets going the camp could possibly be on a website. Dudley said she would research.

Massey asked if a fee should be charged for dumping, Taylor was not in favor of dumping and Dudley will check with public works regarding a cover for the dump site hole.

c. Highway 30/"B" Street Update: Mayor Cole stated he has been working with some of the hold-ups, there was a counter proposal and the ODOT is still looking at it, same status as of a couple of weeks ago.

d. Discuss Chicken Ordinance: Mayor Cole said this was based on citizens attending Council for permission to have chickens, he researched applicable ordinances from other cities and the council reviewed a sample ordinance provided. Taylor stated the sample ordinance was confusing regarding the maximum number of chickens allowed and suggested council state a maximum number of chickens allowed not based on property size. Mayor Cole suggested if there was a big lot you should be able to have more chickens than someone with a smaller lot. Nelson suggested it should be by square footage and Mayor Cole suggested up to five chickens are allowed to reside on property that is 50' x 100'. Sills asked what the purpose of the lot would be adding issues to consider are sound, neatness, and smell. Mayor Cole said you are trying to appease the 4Hers and the hobbyists. Mayor Cole suggested up to five chickens allowed to occupy a single family property and anything that exceeds five chickens would require council approval. Council reviewed the Backyard Chicken Ordinance in the packet. Nelson suggested up to 10 chickens on a large lot.

Council agreed to:

- Replace Section 3. (a) with Section 3. (c) #4 No person shall keep more than 5 Chickens per 50 x 100 lot. Up to a maximum of 10 chickens (1000 square feet per Chicken) no exceptions without Council approval.
- Revise Section 3. (b) #1 to read Any chicken coop and fenced enclosure must be located in the rear yard and a minimum of 7' from the property line.
- Delete Section 3. (g) #2 in its entirety.

Sills asked if citizens granted approval prior to the ordinance being adopted would need a permit and Mayor Cole said that would be a good idea.

New Business:

a. Second Read of Ordinance #1058 Regarding the Regulation of Transient Merchants: Mayor Cole stated there will be one more read prior to Council voting on the ordinance.

b. Request for a Primary Event August 31 and September 1, 2013: Mayor Cole said the event is a two man team salmon fishing derby at the park, 5013C, supports children, community fishing event, set up consists of a 10' x 10' pop up tent, a folding table, two chairs, digital scale, and no fish bait parts. Dudley added the event will be advertised four weeks prior to the derby via a pop up tent with a couple of people and advised them banners are not allowed on municipal property so he can put his banner on the pop up tent and it will be removed and liability insurance information has already been provided. Dudley stated they do know if anyone cleans fish at the site they are disqualified since there are no fish cleaning facilities. Nelson moved, Massey 2nd, to approve the request by The Southwest Washington Anglers to allow them to use the park for a fishing derby August 31st and September 1st and the advertisement is every weekend in August – **motion passed unanimously.**

c. Request by Show Time Productions to Use Park September 21 & 22, 2013: Mayor Cole stated the request will be billed as The Columbia County Country Stock Musical Festival to include bands, vendors and a car and truck show to benefit The Wounded Warrior project. Mayor Cole said when he had a discussion with them he suggested they benefit the City's local food bank. Mayor Cole said the event would include a national head liner band. Mayor Cole suggested they make it a free event with a VIP area with purchased seating in the VIP area. Nelson asked if there would be any compensation for electricity, trash, and cleanup and Mayor Cole stated the event would be generator powered. Dudley suggested a refundable deposit to make sure the site is restored and Council agreed. Mayor Cole stated the request could be approved contingent on future plans and insurance. Mayor Cole said he could negotiate with them to assure security and clean-up and have them attend a City Council meeting. Sills moved, Vilardi 2nd, to approve Show Time's Request with insurance and a plan – **motion passed unanimously.**

d. Job Reviews: Bradfield – Evaluation systems were discussed in the past, contracts versus another method, and Bradfield stated a matrix would be the first step regarding organization evaluation which would make it clear if there is overlap. Bradfield distributed and went through information regarding evaluations. Bradfield said he hopes he has sparked interest, welcomed discussions and questions after the meeting, and Mayor Cole stated they would like to use the R and E program with the City Administrator which would protect the City Administrator and Council with clear direction in regard to what they would like her to do and not to do. Mayor Cole added making an R and E for the City Administrator. Bradfield stated a proper R and E could not be set up for the City Administrator without a matrix which would be first because the City Administrator needs to categorize what she does. Massey suggested this matter be scheduled for a work session. Taylor stated this would evaluate pay scale as well. Mayor Cole requested Bradfield to meet with Dudley for further discussion. Dudley said it is similar with the

current job description which has combined three job descriptions into one description and would be beneficial. Mayor Cole suggested Bradfield and Dudley present a matrix at a work session. Taylor and Dudley said this would be beneficial to department heads and employees.

Staff Reports:

Sgt. Murphy – Nothing.

Dudley – Reviewing applicants to fill the public works position and, as discussed, bringing in consultant assistance to help with process.

Council Reports:

Taylor – New board at Senior Center, moving forward and there are maintenance issues at the center that could be substantial.

City Calendar/Announcements:

Mayor Cole announced a regular City Council Meeting on Monday, July 15, 7:00 PM and reminded Rainier Days In the Park was coming up.

Mayor Cole

Attested: _____
Debra Dudley, City Admin./Fin. Dir./Recorder