

City of Rainier Library Board Meeting

DRAFT_a Minutes

2024-08-09 — 9:00 am

COUNCIL CHAMBERS, RAINIER CITY HALL

106 W B ST., FL 3

RAINIER, OR 97048

To provide diverse learning opportunities to the Rainier community.

Board Members present:

- **Marcia Roberts, Board Chair**
- **Tonya Higgins**
- **Rosemary Scandale**
- **R. Allen Snider, Board Secretary / Library Director**

Board Members absent:

- **Erika Ladage**

City Representatives present:

- **W. Scott Jorgensen, City Administrator**
- **Connie Budge, City Councilor / Library Liaison**

Community members present:

- **Lyle Roberts**

Roll and Resignations

There was a general discussion about the status of members Jasmin Elwood and Sharon Erdman, whose resignations were both confirmed: per Scott Jorgensen, Jasmin has resigned (due to her academical adventures); and per Allen Snider, Sharon also gave notice that she's stepping down (due to personal considerations). The Board thanks both Jasmin and Sharon for their service!

Visitor Comments

None

Records and Business

Rosemary Scandale moved to approve the June minutes and the August agenda. Tonya Higgins seconded the motion, along with a question about the May minutes. Following a discussion between Tonya and Allen Snider on the still-pending status of the May minutes, the motion carried unanimously.

Board and Director training was discussed (4.d., 4.e.), with Marcia Roberts arranging this and sharing information about the online options.

Marcia Roberts also led general discussions on the other Agenda items, including: sanitizing procedures (4.k.), with self-service wipes available (via donation — thanks Marcia!); the unattended child policy (4.m.) and explanation of liaison roles (4.p.), with direct reference to the attached documents; and our ongoing book sales and the recent rearrangements in the hallway (4.q.) were acknowledged.

Discussion continued on the topics of computer security and sign-in (4.h.), with Tonya Higgins and Marcia Roberts discussing the formatting and relative privacy of sign-in sheets. Tonya, Scott Jorgensen, and Allen Snider then discussed the expectations for student interns (4.i.), with the consensus to contact the school district to better understand *their* expectations for internships.

Latterly, a few further points were touched on: clarification from Rosemary Scandale on some “patron requests” (4.l.) was determined “n/a”, as Rosemary had to leave a bit early; it was mutually agreed that returns should be shelved in a “timely manner” (4.g.); and Allen Snider briefly reported on the success of this year’s Summer Meals program, with a fuller wrap-up on the table for the next meeting.

As an addendum, Marcia Roberts added an update on her discussions with the Senior Center about a Mystery Tea next year. Logistical concerns have paused planning such an event for now, with Scott Jorgensen and Marcia discussing some possible solutions and more ideas tabled for the October meeting.

Finally, Marcia also drew our attention to the example unattended child policy drafts she attached and asked the Board to read through and consider these policies, with further discussion and a final draft tabled for October.

Tonya Higgins moved to adjourn the meeting, with Marcia Roberts seconding. The motion carried unanimously, with the meeting then adjourning at around 11:00.

The next meeting was scheduled for 2024-09-13 at 10:00 am in City Hall.

The meeting adjourned at around 11:00 am.

Signed:

Marcia Roberts, Chair

R. Allen Snider, Secretary / Library Director

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* Public Records Note: All applicable portions of Rainier City Library Board meetings generally will be made available in full as publicly-shared digital audio recordings shortly after each meeting concludes.

Please contact the [Library Director](library@mirroredlamp.com) for links and more information.

August 2024
Preliminary Data Selection

Date	Visitors	When (avg.)	Week No.	Day of Week
2024-08-01	38	13:00	31	Thu.
2024-08-02	12	13:18	31	Fri.
2024-08-03	7	13:37	31	Sat.
2024-08-04	0	—	32	Sun.
2024-08-05	0	—	32	Mon.
2024-08-06	19	12:46	32	Tue.
2024-08-07	13	14:32	32	Wed.
2024-08-08	55	13:30	32	Thu.
2024-08-09	12	13:43	32	Fri.
2024-08-10	15	13:00	32	Sat.
2024-08-11	0	—	33	Sun.
2024-08-12	0	—	33	Mon.
2024-08-13	14	12:07	33	Tue.
2024-08-14	4	†	33	Wed.
2024-08-15	17	13:23	33	Thu.
2024-08-16	14	13:18	33	Fri.
2024-08-17	12	12:27	33	Sat.
2024-08-18	0	—	34	Sun.
2024-08-19	0	—	34	Mon.
2024-08-20	11	13:17	34	Tue.
2024-08-21	8	14:24	34	Wed.
2024-08-22	14	13:26	34	Thu.
2024-08-23	10	13:54	34	Fri.
2024-08-24	11	11:45	34	Sat.
2024-08-25	0	—	35	Sun.
2024-08-26	0	—	35	Mon.
2024-08-27	15	11:50	35	Tue.
2024-08-28	4	†	35	Wed.
2024-08-29	13	12:18	35	Thu.
2024-08-30	12	12:06	35	Fri.
2024-08-31	0	—	35	Sat.
Total:	330			