

City of Rainier Library Board Meeting

Minutes

2025-05-27 — 12:00 noon

COUNCIL CHAMBERS, RAINIER CITY HALL

106 W B ST., FL 2

RAINIER, OR 97048

To provide diverse learning opportunities to the Rainier community.

Board Members present:

- Marcia Roberts, Board Chair
- Amanda Abbott
- Vanessa Devin
- Tonya Higgins
- Jessica Howard
- R. Allen Snider, Board Secretary / Library Director

Board Members absent:

- Erika Ladage

City Representatives present:

- Connie Budge, City Councilor / Library Liaison
- W. Scott Jorgensen, City Administrator

Community members present:

- Michael Guarderas
- Lyle Roberts

Visitor Comments

Michael Guarderas said “hello” and noted that it was his first time attending a public meeting like this, and that he was happy to be here and that the sun was shining!

Records and Business

Amanda Abbott moved to approve the May agenda, with an addition by Tonya Higgins to continue the discussion on security from the previous few meetings; and also to approve the minutes for April 2025, with a continued request by Tonya that the Board receive the minutes earlier. Tonya Higgins seconded the motion, as amended, and it passed unanimously.

4.

a. Summer Reading 2025 — promotion & planning — incl. volunteers

Generally discussed, with an overview of planned activities by Allen Snider.

b. Budget process, continued

Connie Budge gave an overview of the key elements of the Library budget, including the General Fund as the source of funds for all Library infrastructure *other than* books — i.e., the City of Rainier General Fund pays for utilities (e.g., lights, heat, water), Director contracted services, etc.; with the Richardson trust fund and interest earned on the Reid trust fund accounting for the remainder of Library funding — in this case, *the books!* (which, in our case, includes the Library’s subscription fee to access the library2Go (Libby / Overdrive) eBooks lending system).

c. Community updates — social media, outreach, events, &c., incl. —

i. Refreshing Facebook — kudos!

Generally discussed, with particular kudos to Vanessa Devin for revitalizing our social media streams!

ii. Junior Cheerleading team contact

Allen Snider discussed a conversation he recently had with the coach of the Junior Cheerleading team, and there was general excitement for their involvement and some general discussion on possible activities.

d. Collections & donations updates, incl. —

i. Boxed donations

Allen Snider discussed the status of the recent donations generally, in particular the books that are boxed-up, inventoried by multiple data-points (including author, title, donation source, ISBN, and list price, where available), and then compactly staged in the pending-Community Room space. Pending these items being *fully* added, labeled, and shelved, this system allows for a broad overview of the types and valuation of the Library’s recent

donations — as well as acting as a kind of “off-site storage” method for easy query and retrieval of these graciously donated collections.

ii. Realia-related offerings

Allen Snider highlighted some recent unique additions to the Rainier catalog, (while also explaining the term “realia” as rather esoteric librarian’s lingo for the *real* stuff in the collections — sometimes meaning physical artifacts, or specimens and samples, but for us also referring to —) the board games collection! These activities span a range of complexities and mechanics — some are competitive, some, cooperative, but all of them are further fun, screen-free ways to express ourselves, think critically, and share language with friends and family!

e. Library Services Contract review

After general discussion, questions, review, and minor refinements of the proposed Library Services Contract between the City of Rainier and Mirrored Lamp LLC for **Fiscal Year 2025–26** (i.e., contract term from July 1st, 2025 through June 30th, 2026), the Board moved for Scott Jorgensen to present the a tidy, finalized version of the contract as discussed here to the Rainier City Council for final consideration. Vanessa Devin seconded the motion, and it passed unanimously.

f. Looking ahead — visit with Darci Hanning (State Library of Oregon), 2025-09-02 9:00 am
The Board is excited to learn during this upcoming special visit by Darci Hanning of the State Library!

g. Security — esp., Tonya’s concerns

Tonya Higgins again expressed her concerns about security on Saturdays (when the Director works alone in City Hall) and asked about the general safety and security process — general discussion followed.

With the general dispersal of quorum, Marcia Roberts considered the meeting then adjourned at 1:34 pm.

The next meeting was scheduled for Tuesday, 2025-06-17 at 12:00 noon in City Hall.

The meeting adjourned at 1:34 pm.

Signed:

Marcia Roberts, Chair

R. Allen Snider, Secretary / Library Director

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* Public Records Note: All applicable portions of Rainier City Library Board meetings generally will be made available in full as publicly-shared digital audio recordings shortly after each meeting concludes.

Please contact the [Library Director](library@mirroredlamp.com) for links and more information.