

# City of Rainier Library Board Meeting

## Minutes

2025-08-12 — 12:00 noon

LIBRARY, RAINIER CITY HALL

106 W B ST., FL 3

RAINIER, OR 97048

*To provide diverse learning opportunities to the Rainier community.*

Board Members present:

- Marcia Roberts, Board Chair
- Vanessa Devin
- Tonya Higgins
- R. Allen Snider, Board Secretary / Library Director

Board Members absent:

- Erika Ladage

City Representatives present:

- W. Scott Jorgensen, City Administrator

City Representatives absent:

- Connie Budge, City Councilor / Library Liaison

Community members present:

- Lyle Roberts

## 2. Visitor Comments

None

## 3. Records and Business

Tonya Higgins moved to approve the both the Agenda for the August 12, 2025 meeting and also the Minutes from the June 17, 2025 meeting. Vanessa Devin seconded the motion, and it carried unanimously.

## 4.

### 4. a. Board Member Applications

Discussion and feedback. Vanessa Devin moved to recommend all three (3) applications to the City Council for final consideration. Tonya Higgins seconded the motion, and it carried unanimously.

### 4. b. Revised *Handbook for Public Library Board Members in Oregon*

Copies of the new *Board Handbook* were distributed (with additional copies available in the Library). It was generally agreed to read and bring questions to next meeting.

### 4. c. Review Summer Reading 2025

Allen Snider gave brief summation of event attendance and overall participation this year. There was also general ideas discussed, “planting a seed” for Summer Reading 2026.

### 4. d. Recent Usage Data

Vanessa Devin inquired about service hours and usage historically, with general discussion and Allen Snider providing copies of infographic “dashboards” for Monthly Visitor Counts through July 2025 and daily breakouts for June and July 2025 (see attached).

### 4. e. i. *Museum Passes*

There was general discussion and some great questions about the overall workflow and parameters of the Columbia River Maritime Museum Pass program and we are collectively excited to begin the partnership!

### 4. e. ii. *Reading Dragons*

General discussion, ideas, and excitement were shared for this program, to be adapted for wintertime reading from some Summer materials this year. A collective work session to prepare the program for launch is scheduled for Tue. 2025-09-16 at 10:30, up in the Library.

### 4. e. iii. *State Library Training Talk*

Marcia Roberts confirmed our collective chat with Darci Hanning on parameters and best practices for advisory boards is still scheduled for Tue. 2025-09-02 at 9:00, here in City Hall.

#### *4. e. iv. Winter Programming*

After general discussion of winter plans on the horizon, including anticipating the annual Trunk-or-Treat event in October and a return reading before Christmas by Mr. and Mrs. Claus in December. There was also general agreement to bring our ideas for any *November* events to the September Board Meeting.

With the dispersal of quorum, Marcia Roberts called the meeting then adjourned at 1:03 pm.

The next meeting was scheduled for Tuesday, 2025-09-09 at 12:00 noon in City Hall.

The meeting adjourned at 1:03 pm.

Signed:

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Marcia Roberts, Chair

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R. Allen Snider, Secretary / Library Director

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\* Public Records Note: All applicable portions of Rainier City Library Board meetings generally will be made available in full as publicly-shared digital audio recordings shortly after each meeting concludes.

Please contact the [Library Director](library@mirroredlamp.com) for links and more information.