

**City of Rainier  
Work Session Minutes  
April 4, 2011  
6:00 p.m.  
Rainier City Hall  
106 West "B" Street**

Meeting called to order by Mayor Cole at 6:00 p.m.

**Council Present:** Mayor Jerry Cole, Mike Avent, Sloan Nelson, Bill Vilardi, Scott Cooper, Phil Butcher, and Russ Moon

**Absent:** David Langford

**City Staff:** Lars Gare, Darrel Lockard and Debbie Dudley (Gregg Griffith arrived at 6:30)

**Visitors:** Keith Huff, Aaron De Bruyn, Vernae Christophersen, and Debbie Hazen, Clatskanie Chief

**Information Technology Discussion Summary:**

Keith Huff the systems engineer from Utilize I. T., Inc. and Councilor Cooper provided a needs and issues assessment of the City's computers and technology systems to the Council. They identified present systems, with suggestions and solutions to meet future needs. The current systems are not "in dire straits but we need to start putting some plans together".

Solutions: virtualize City and PD application servers, remove VLANS, replace firewall/spam/monitoring appliance, add 10-port 1000Mbs switch, install new server with Microsoft Business, install new server with Microsoft Windows Server, these upgrades will include desktops and software.

The recommendation was to phase the upgrades in, starting with this year at a cost of approximately \$7,700.

New e-mail addresses were set up for all Councilor's. This will assist with continuity in e-mail notification and record retention.

Meeting Adjourned at 6:30 p.m. (Council members were assisted by Aaron De Bruyn in setting up their e-mail accounts and pass words).

\_\_\_\_\_  
Jerry Cole, Mayor

Attested: \_\_\_\_\_  
Debra Dudley, Recorder