

**City of Rainier**  
**Regular Council Meeting Minutes**  
**December 16, 2013**  
**7:00 PM**  
**Rainier City Hall**  
**106 West “B” Street**

Mayor Cole called the meeting to order at 7:10 PM.

**Council Present:** Mayor Cole, James Bradfield, William Vilardi, Judith Taylor, Sloan Nelson, David Sills and Scott Cooper.

**Council Absent:** Steve Massey.

**City Staff Present:** Debra Dudley and Police Chief Griffith.

**City Attorney Absent:** Stephen D. Petersen.

**Flag Salute.**

**Additions to/Deletions from the Agenda:** None.

**Mayor’s Address:** Mayor Cole read the names of three (3) fallen service personnel since the last time Council met and a moment of silence was observed.

Mayor Cole reported the seniors submitted the requested documents including the maintenance condition of the premises, financial status budget, a list of individuals using the building, annual budget and a list of the officers. The Senior Center sends a monthly newsletter and any changes are noted in the newsletter.

**Visitors Comments:** None.

**Unfinished Business:**

**a. Approve November 18, 2013 Regular Meeting Minutes:** Cooper moved, Vilardi 2<sup>nd</sup>, to approve the minutes as presented – **motion passed** with Nelson and Sills abstaining.

**b. “A” Street, Rail Safety Corridor Update:** Nothing to report per Mayor Cole.

**c. Highway 30/"B" Street Update:** Dudley said there is a meeting/telephone conference with some of the State representatives on Thursday to see if one of the commercial property owners can be accommodated.

**d. Street Improvement Update:** Nothing to report per Dudley.

**e. Senior Center Update:** Taylor asked if the information Mayor Cole previously mentioned, received by the City, had been approved by the Senior Center Board per their bylaws. Mayor Cole stated he did not know but in the lease with the City it is not something technically specified. Bill Dias, Senior Center Board President, said the information was Board approved. Mayor Cole said he is pleased with the present Senior Center administration because they have submitted all the information the City has requested. Dias reported in July it was a little shaky, in October over 900 meals was served, November over 800 meals were served and is predicting serving over 600 meals in December even though they are preparing the meals at the Church of God due to the recent damages at the Senior Center. Dias reported they are hoping to hear on the grant and hope to get \$20,000 to replace the heating and air conditioning system. Dudley clarified with Dias that it was a grant the Senior Center applied for with Care of Oregon. Dias said they are researching two other grants and the Seniors do not feel the City should be obligated to take care of the building. Dias added they are working on a preventative maintenance schedule and as soon as it is formulated he will submit it to Massey and Massey will forward it to Dudley. Nelson stated he did not want the Senior Center Board to feel burdened regarding exterior maintenance of the Center because he is sure the Council is supportive of getting it taken care of. Dias added they have a maintenance person paid by the State whom the Senior Center is supposed to train and the maintenance person can replace the exterior trim. Dias added as long as there is nothing structural being worked on it is okay with the County and if they run into something structural Dias stated he would inform Dudley. Mayor Cole advised Dias to coordinate any repairs Dias would like to do with Dudley by submitting a written plan to Dudley prior to commencing repair work. Mayor Cole added that Dudley would have the final decision regarding Dias and the maintenance person doing the repairs versus a professional doing the repairs. Mayor Cole assigned Vilardi and Nelson to see who could fix the Senior Center attic heat and/or fix it themselves. Cooper moved, Sills 2<sup>nd</sup>, to approve \$2,000 to fix the attic heat at the Senior Center per Nelson and Vilardi's recommendation. Bradfield discussed insulation issues. **Motion passed unanimously.**

**f. Approve Contractual Pay Increase for the Police Chief:** Dudley reminded Council that a couple of years ago and as part of the contract agreement Council would need to approve the increase. Taylor asked if an evaluation process was completed and Dudley stated she did the evaluation of the Police Chief, it was satisfactory, and it is available if Council would like to see

it. Dudley added that the Police Chief agreed with Dudley that there is a range in regard to the increase and this increase is at the bottom of the range. Cooper moved, Sills 2<sup>nd</sup>, to approve the contractual pay increase for the Police Chief. Bradfield asked how the contracts work and Dudley said the Police Chief has a contract without any expiration date. Cooper said he does not agree with how the Police Chief's contract was put together but he does not feel the Police Chief should be penalized. Nelson agreed with Cooper. **Motion passed unanimously.** Nelson added Dudley's contract needs to be addressed and Taylor agreed. Taylor said she would like to see an evaluation done. Dudley said she would send out information.

**New Business:**

**a. Approve Annual Contract with CBR Forestry, LLC:** Nelson moved, Vilardi 2<sup>nd</sup>, to approve the contract – **motion passed unanimously.**

**b. Approve Resolution #13-12-01 Establishing Signers with Local Government Investment Pool:** Nelson moved, Vilardi 2<sup>nd</sup>, to approve Resolution 13-12-01. Mayor Cole explained the resolution. **Motion passed unanimously.**

**c. Adopt Ordinance #1061 Foss Rezone Amendment:** Mayor Cole explained this was to change the comprehensive plan and zoning for the Foss area. Cooper moved, Sills 2<sup>nd</sup>, to approve Ordinance #1061 to amend the Rainier Comprehensive Plan Map and Zoning Map from Medium Density Residential (R-2) to Waterfront Commercial (WC) – **motion passed unanimously.**

**d. Adopt Ordinance #1062 Business License Amendment for Adult Entertainment:** Nelson moved, Taylor 2<sup>nd</sup>, to approve Ordinance #1062. Sills advised (f)(2) on page 7 needs to have "Kitsap County" eliminated. Council discussed the allowed footage regarding adult entertainment. **Motion passed unanimously.**

**Staff Reports:**

Chief Griffith: The two older police vehicles have been scrapped, the new police car is here, and Donut Day was successful.

Dudley: Reminded Council the financials are input on their iPads monthly, the City is where we need to be as far as revenue and expenses, next month she will do a quarterly financial graft, the audit should be done by the month end and will be within compliance, and still working on the REDCO audit with a few more things to finish.

**Council Reports:** Mayor Cole said interviews were held for a public works supervisor and someone accepted the position who currently works for Fish Hawk Lake. Mayor Cole stated the new public works supervisor will assist with the utility worker interviews and he can start as

soon as possible. Mayor Cole said that one idea was to keep the public works supervisor on as a contract employee working two or three days a week and once he is done at Fish Hawk Lake he will be full time at Rainier. Mayor Cole said this person has experience in water and wastewater and even though he is not certified he is eligible to test.

Taylor announced the Tree Lighting Ceremony was a success. Taylor referenced the recall and stated it has been a challenging situation with the senior center. Taylor stated the City has not done the oversight needed to make sure the terms of the lease agreement are met, and the information submitted to Council needs to be verified as far as being true, correct and board approved.

Nelson added he appreciated the work Taylor has done.

Bradfield added he feels the recall is not necessary and is costing the City thousands of dollars.

Cooper said Taylor, as a council member, tries to correct things she sees as wrong.

Vilardi stated Taylor has been passionate about the Senior Center, he does not feel there is a need for a recall and it would be a dis-service.

Taylor said she would like to see the Senior Center also used as a community center.

Mayor Cole adjourned the meeting at 8:17 PM.

\_\_\_\_\_  
Mayor Cole

Attested by: \_\_\_\_\_  
Debra Dudley, City Admin./Fin. Director/Recorder