

City of Rainier
Regular Council Meeting Minutes
December 1, 2014
7:00 PM
Rainier City Hall

Mayor Cole called the meeting to order at 7:00 PM.

Council Present: Mayor Cole, Scott Cooper, James Bradfield, Steve Massey, Doug Aske, Sloan Nelson and William Vilardi.

Council Absent: None.

City Staff Present: Debra Dudley, City Admin./Finance Director/Recorder; Jim Dahlquist, Public Works Supervisor; and Police Chief Griffith.

City Attorney Present: Stephen D. Petersen

Flag Salute: Lead by the Boy Scouts and the Cub Scouts.

Mayor's Address: Mayor Cole reminded Council of the discussions regarding Councilmember Sills' replacement. Nelson moved, Cooper 2nd, to appoint Robert DuPlessis to the council vacancy – **motion passed unanimously**. Mayor Cole swore in DuPlessis as a councilmember.

Mayor Cole added DuPlessis to the roll call.

Additions/Deletions to the Agenda: None.

Mayor's Address: Mayor Cole read the names of three fallen military personnel since Council last met and a moment of silence was observed.

Mayor Cole announced tonight's meeting will be the one scheduled December meeting.

Since this is Cooper's last meeting to serve on Council, Mayor Cole presented Cooper with an appreciation plaque for his years of service. Cooper agreed to continue as the I.T. advisor.

Visitor's Comments:

Debra Hurt, 608 East "C" Street, Rainier, OR expressed parking concerns in her neighborhood. Mayor Cole advised Dahlquist will look into the situation.

Approve Consent Agenda Items:

October 20, 2014 Work Session Meeting Minutes: Massey moved, Bradfield 2nd, to approve the minutes as presented – **motion passed** with Nelson, Vilardi and DuPlessis abstaining.

October 20, 2014 Regular Meeting Minutes: Cooper moved, Massey 2nd, to approve the minutes as presented – **motion passed** with Nelson, Vilardi and DuPlessis abstaining.

Financial Reports: Dudley added the target for the presented period of time is 33%, general fund is down from the target amount because most of the revenue is received from property taxes in December; sewer and water funds are on target; timber fund will show an increase since harvesting was just started last week; the street fund revenues will be received throughout the year and on the expenditure side we are on target. Dudley will add a column for targeted percentages. Dudley added there may be budgeted revenue in the general fund that may not come in this year. The balance sheets show what is in each fund.

Unfinished Business:

a. Senior Center Maintenance Update: Dahlquist stated all issues have been repaired and the only thing left is painting. Dudley stated Dahlquist was going to inspect the pipes to make sure there will not be a freezing issue this year.

b. “A” Street Update: Mayor Cole stated there is a rail safety/crude oil presentation tomorrow at 7:00 PM at the Senior Center.

c. Highway 30/”B” Street Update: Dudley referenced the information in the packet regarding the bid, the City has not technically received notification the bid has been awarded to the lowest bidder, they are still going through the bide to make sure everything is correct, the bid came in very favorable, and the apparent low bidder is Civilworks NW Inc. with a \$831,209.90 bid. Dudley added if the State needs to add some additional money they have identified a source to draw from. Dudley stated she will notify Council as soon as the bid is awarded and the project will be closed out this year as anticipated. Nelson asked if staff could keep affected property owners updated and Dudley stated the City and State will.

New Business:

a. Rhio Kappa National Social Studies Honor Student Presentation: Students were presented with awards.

b. Consider Resolution Authorizing Columbia County Animal Control City, State and County Ordinance Enforcement Relating to the Control and Welfare of Animals within the City Limits: Dudley said prior to current period the City Attorney, on behalf of the City, provided a letter to the

county that we would like the County to enforce any dog control issues for the City of Rainier. The county is asking the City to formalize the past agreement in resolution form. Council requested Dudley present the resolution at the next meeting.

c. Accept Abstract Votes for General Election: Cooper moved, Vilardi 2nd, to accept the abstract votes for the general election – **motion passed unanimously.**

d. Consider Approving ConnectOregon Grant Agreement: Dudley stated if the Council wishes to approve the grant it needs to be contingent on the City Attorney's review. Dudley pointed out that ODOT and their recipient agree that the useful life of the project is defined as 20 years. Dudley explained this means the project must be maintained for 20 years. Dudley added she and Mayor Cole will be working with the railroad to formulate an agreement between the City and the rail where they will agree to maintain the rail to ODOT standards. Dudley added the City does not have the expertise to maintain the railroad. Dudley explained once the final numbers are obtained the City will be applying for a line of credit. The grant is on a reimbursement basis. The City pays the project costs then applies for reimbursement through the State. Mayor Cole added next year's budget will appear to have a lot of money. Dudley stated the line of credit will be offered through the State. Nelson moved, Vilardi 2nd, to accept the ConnectOregon Grant Agreement pending City Attorney review – **motion passed unanimously.**

Staff Reports:

Dahlquist – Water plant operating well, 90% done with the building maintenance property report, all of the bio-solids have been hauled from the wastewater treatment plant (WWTP), repaired 1" water line break under concrete walkway at WWTP, maintenance of #1 treatment structure at WWTP, and clarifier digester and aeration basin cleaned out at WWTP. Miscellaneous sign repair and replacement and have applied deicer twice on streets. New catwalk at Fox Creek dam is completed, reservoir currently full, foot path under dam rebuilt, inspection items that were rated #2 (serious) and #3 (maintenance and/or minor repair needed) are now rated a #4 or above with the exception of the gate that will be repaired or replaced next year.

Chief Griffith – Donut day on 12-13-14 and participating in a DUII grant over the Christmas & New Years holidays.

Dudley – Met with Clatskanie PUD who reported they discovered a billing error the City will be paying back \$600 for 22 months; working on the Ford Family Foundation grant for the senior livability; working with Clatskanie PUD regarding a BTA grant to get funding to help pay for the heating and cooling at City Hall; Oregon Marine Board inspected the City's property and noted there has been significant property maintenance improvement at the marina and launch. The City has met the

maintenance requirements and will be eligible to apply for grants; the pump out station and security cameras for the launch and marina; Dudley congratulated the Staff for their hard work.

Council Reports:

Mayor Cole expressed thanks to Clatskanie PUD for putting up the holiday decorations.

DuPlessis – Looking forward to working with everyone.

Cooper – Thanked Mayor Cole, Council and staff for the pleasure it has been for him to be on Council.

Nelson – Thanked Cooper for his time on Council.

Bradfield – Had questions regarding fire hydrants and was told the fire department does flushing every couple of years; thanked Dahlquist for the hard work at the reservoir

Nelson – Asked if there were any other city buildings that have not been assessed and Mayor Cole stated the public works buildings have not been done but has been mentioned. Dudley requested Dahlquist to add the bio solids building to the agenda, Dahlquist stated he had three bids and Dudley said they would review the bids and make a recommendation to Council.

Mayor Cole announced Council would next meet on January 5, 2014 at 6:00 for a work session and 7:00 for the regular meeting.

Executive Session: ORS 192.660(2)(h) to consult with counsel concerning legal rights and duties of a public body with regard to current litigation or litigation likely to be filed. ORS 192.660(2)(j) to carry on negotiations under ORS Chapter 293 with private or businesses regarding proposed acquisition, exchange or liquidation of public investments.

Mayor Cole adjourned the meeting after executive session at 8:12 PM.

Mayor Cole

Attested by: _____
Debra Dudley, City Admin./Fin. Director/Recorder