

City of Rainier
Regular City Council Meeting
December 4, 2023
6 p.m.
Rainier City Hall

Mayor Jerry Cole called the council meeting to order at 6:01 p.m.

Council Present: Connie Budge, Scott Cooper, Robert duPlessis, Jeremy Howell, and Paul Langner and Denise Watson

Council Absent: Mike Kreger

City Attorney Present: No

City Staff Present: W. Scott Jorgensen, City Administrator; Sue Lawrence, Public Works Operations Consultant; Gregg Griffith, Police Chief

Flag Salute

Additions/Deletions from the Agenda: There were no additions or deletions at this time.

Mayor's Address: Mayor Jerry Cole observed a moment of silence for former Columbia City Mayor Sue Ziglinski, who recently passed away. He also praised Council President Mike Kreger for his successful efforts to bring about Winterfest.

Visitor Comments: There were no visitors comments at this time.

Consider Approval of the Consent Agenda

Consider Approval of the November 6, 2023 Regular Council Meeting Minutes and Monthly Financial Statements—Councilor Scott Cooper moved to approve the consent agenda. That motion was seconded by Denise Watson and adopted unanimously.

New Business

- a. Senior Center Update—Cooper said the Senior center is hosting a Holiday prime rib dinner December 16 at 2 p.m. The center was awarded a \$35,000 grant for its expansion.
- b. Proposed Street Vacation for a Portion of Hickory Street Between View Street and Old Rainier Road—City Administrator W. Scott Jorgensen explained the petition process and added that council had previously approved this vacation many years ago. Councilor Paul Langner moved to go forward with the proposed street vacation. That motion was seconded by Cooper. Councilor Connie Budge declared ex-parte contact, as she was a member of city council when the vacation was previously approved. The motion was approved unanimously, with Budge abstaining.
- c. Proposed Street Vacation for the 20-Foot Alley Lying Within Block 39, Plat of Unit “C” in West Rainier—Carson Williquette spoke on the behalf of the applicants, Wilcox and Flegel. He said that company owns the Chevron station in Rainier and the old Pacific Pride location in town. Wilcox and Flegel used to lease that property but has since bought It and another adjacent one. The company plans to build a refueling station and improve the landscaping. Jorgensen said it was also planning to make improvements to the traffic flow in and out of there. Wilcox and Flegel intends to invest in the properties. Cooper

moved to go forward with the proposed street vacation. That motion was seconded by Budge and adopted unanimously.

- d. Public Facility Lease Agreement with Columbia River Launch Service—Jorgensen said that becoming a port of call has been a council goal for many years, but he didn't know how to make that happen. But Columbia River Launch Service is a new business that came to town and helped bring a cruise ship here a few weeks ago. He's been talking to its owner, Brett Bybee, about entering into a partnership that can enable them to bring more cruise ships to Rainier. Columbia River Launch Services needs somewhere to stage its tour buses, and Jorgensen put together the agreement for the company to lease the city's marina facility. The lease has been vetted by the city attorney. Bybee said Rainier is a good launch point for ships that are going to Mt. St. Helens. The company will keep it a tidy, clean, usable public area. Councilor Robert duPlessis moved to approve the lease. That motion was seconded by Watson and adopted unanimously.
- e. State Library Report—Budge said the report was approved by the library board and needs council approval before it can be submitted to the state. Langner move to approve the report. That motion was seconded by Councilor Jeremy Howell and adopted unanimously.

Unfinished Business

- a. Fox Creek Update—There was no update at this time.

Staff Report—Police Chief Gregg Griffith said that donut day will be December 16. The department is running background checks on two officer candidates. Jorgensen said he participated in the oral boards for those officer candidates, took the City's Department of Land Conservation and Development (DLCD) regional representative on a tour of Rainier, met with DLCD and a consulting firm about the urban growth boundary land swap process, applied for funding for the Debast water line project for the 2024 legislative session and is updating the safety manual.

Council Reports—Langner said he attended the most recent Col-Pac meeting. Cooper said that the improvements to the city's website are underway.

City Calendar/Announcements—Cole announced that there will be a special council meeting December 20 at 6 p.m.

Cole adjourned the meeting at 6:43 p.m.

**City of Rainier
City Council Meeting
December 20, 2023
6 p.m.
Rainier City Hall**

Mayor Jerry Cole called the council meeting to order at 6 p.m.

Council Present: Robert duPlessis, Jeremy Howell, Mike Kreger, Paul Langner and Denise Watson

Council Absent: Connie Budge and Scott Cooper

City Attorney Present: No

City Staff Present: Sarah Blodgett, City Recorder; Pat McCoy, Interim Public Works Director; Sue Lawrence, Public Works Operations Consultant; Gregg Griffith, Police Chief

Flag Salute

Additions/Deletions from the Agenda: There were no additions or deletions from the agenda at this time.

Mayor's Address: Mayor Jerry Cole presented outgoing Public Works Director Sue Lawrence with a plaque honoring her years of service to the City.

Visitor Comments: There were no visitors comments at this time.

New Business

- a. Interim Public Works Director Employment Agreement Extension—Councilor Jeremy Howell moved to approve the agreement extension. That motion was seconded by Council President Mike Kreger and adopted unanimously.
- b. Wastewater Plant Monitoring Equipment—Councilor Robert duPlessis moved to approve the purchase. That motion was seconded by Councilor Paul Langner and adopted unanimously.

Executive Session—Council went into executive session at 6:18 p.m. under ORS 192.660 (2)(a) to consider the employment of a public officer, employee, staff member or individual agent. The executive session was adjourned at 6:33 p.m., at which point Council went back into regular session.

New Business

- c. Contract with SL Environmental Consulting for Water and Wastewater Services—Kreger moved to approve the contract. That motion was seconded by duPlessis and adopted unanimously.

Cole adjourned the meeting at 6:36 p.m.

Mayor Jerry Cole

W. Scott Jorgensen, City Administrator

DRAFT



City of Rainier – Water Master Plan Update City Council Meeting

January 8, 2024



Water Master Plan Purpose

- Last Water Master Plan (WMP) completed in 1995
- Evaluates existing and future water system requirements
- Develops list of Capital Improvement Projects (CIPs)
- Looks at planning period through 2040
 - Recommended that WMP updates be completed every 5-10 years

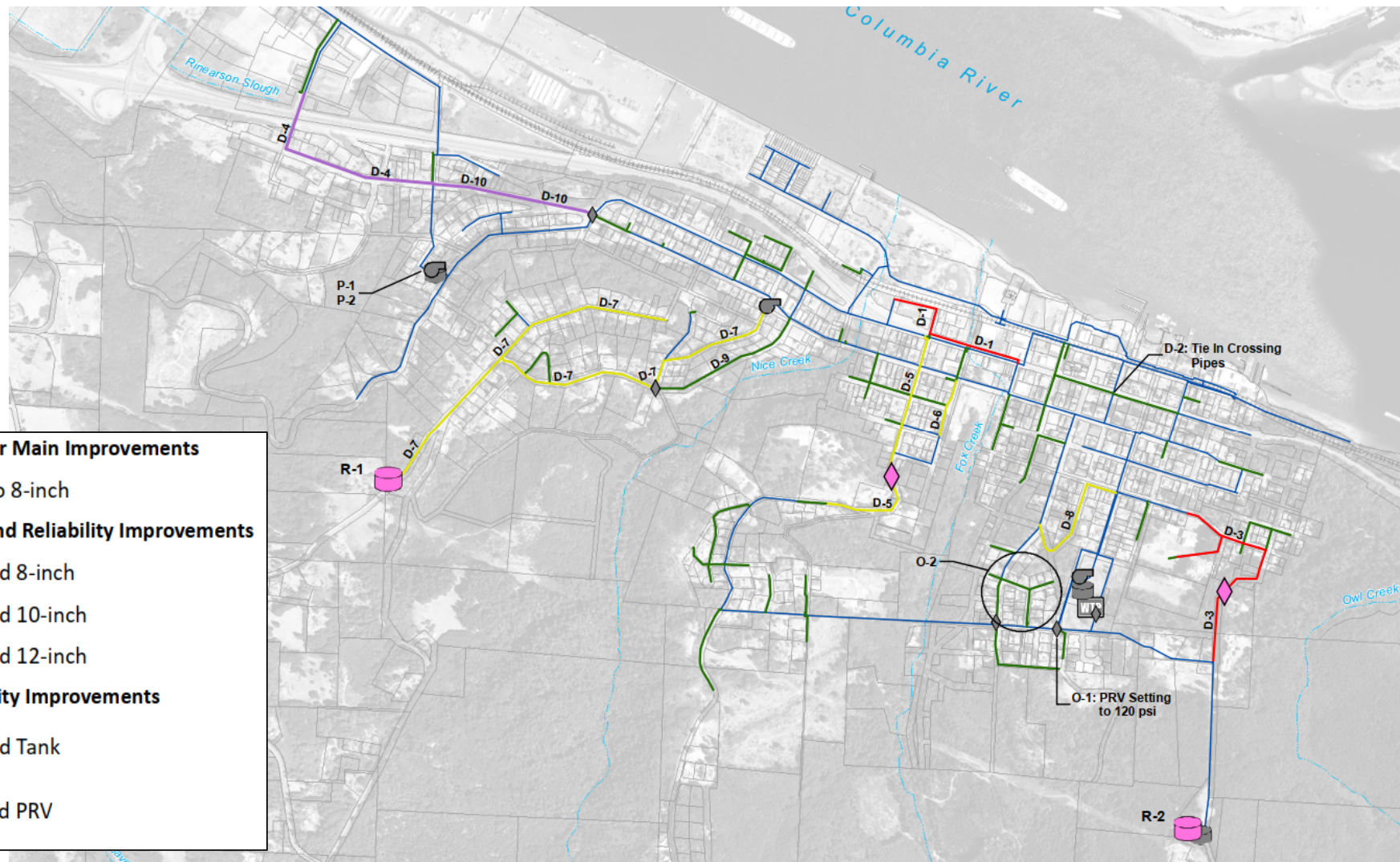
City of Rainier Growth Assumptions

- **Future** needs are based on a minor annual growth rate of 0.5% per year
 - Approximate 10.5% growth over planning period
- Previous 1995 WMP growth rate = 1% per year

Key Assumptions

- **Water Supply:** Columbia River is the City's primary source of water supply with consideration for a upgrading/using Fox Creek Reservoir during a major seismic event.
- **Water System Hydraulic Model:** Created and calibrated to accurately simulate the City's water system
- **Facility Capacity Evaluations:** Supply, storage, pumping, and pipelines based on industry standards and best management practices
- **Seismic Resilience:** Magnitude 9.0 Cascadia Subduction Zone earthquake. Consider options in follow-up long-term water supply study.

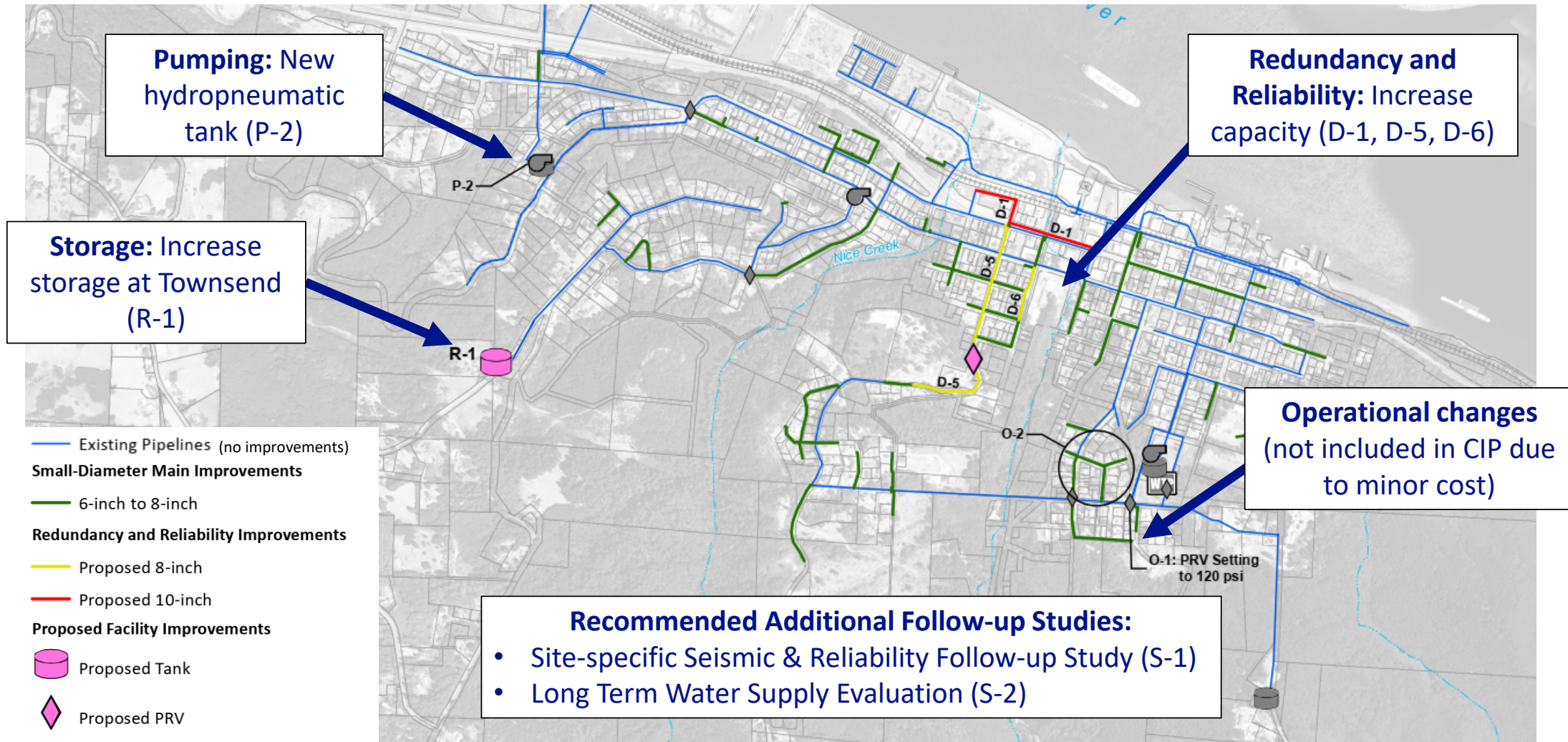
Recommended Water System Improvements over next 20 years



Recommended Capital Improvement Program

- **Annual Water System O&M: \$81,000/year**
 - Treatment, storage and distribution system ongoing expenses
- **Capital Improvements – Total Capital Cost: \$22.6M**
5-Year CIP (\$1.7M) and 20-Year CIP (\$20.9M)
 - Small Diameter Mains Improvements
 - Redundancy and Reliability Improvements
 - Storage Improvements
 - Pumping Improvements
 - Supplemental Studies
 - Seismic Improvements
 - Water Supply Reliability

5-Year Capital Improvement Program - \$1.7M

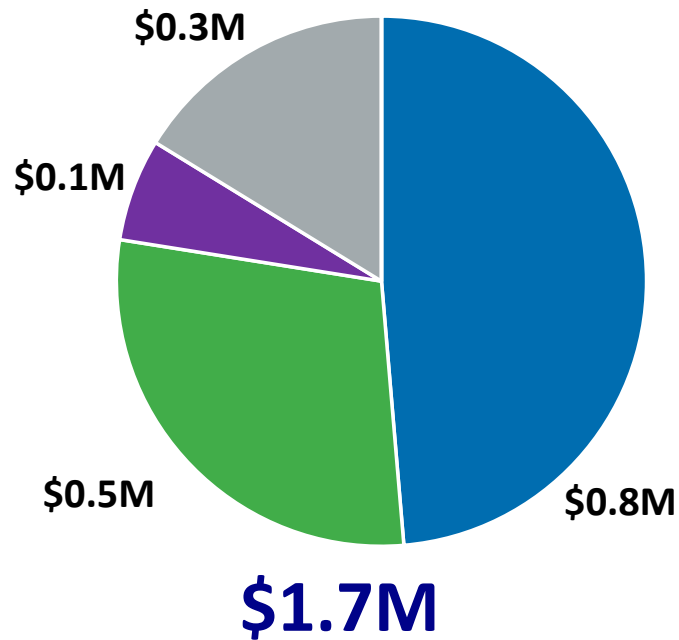


Capital Improvement Program Summary

Total CIP Cost - \$22.6M

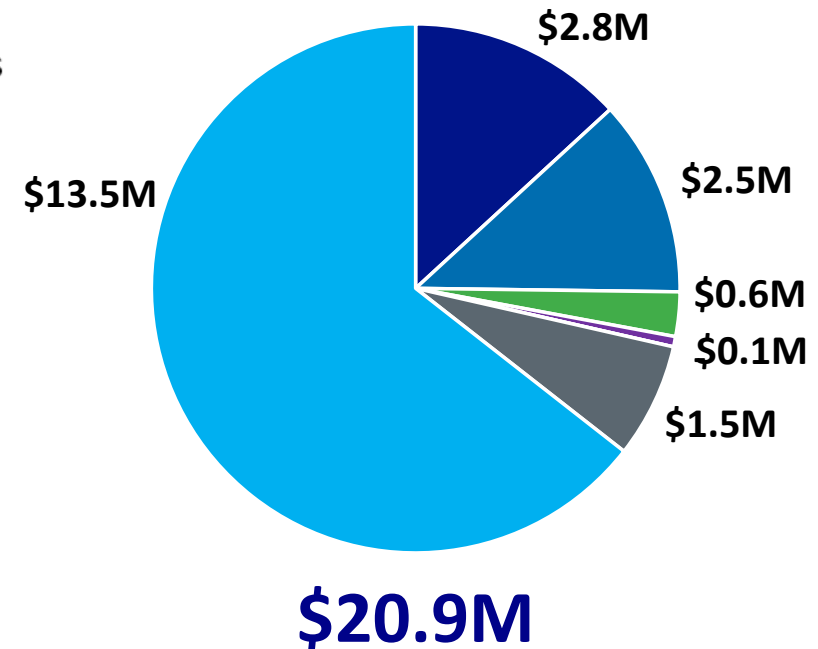
Total Annual O&M Cost- \$81,000

5-Year CIP



- Small Diameter Mains Improvements
- Redundancy and Reliability
- Storage Improvements
- Pumping Improvements
- Supplemental Studies
- Seismic Improvements
- Water Supply Reliability

20-Year CIP



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WE SUPPORT OUR COMMUNITIES

WE ARE WATER FOCUSED

WE TAKE PRIDE IN WHAT WE DO

WE DO WHAT'S RIGHT

WE STRIVE TO BECOME OUR BEST

WE BELIEVE IN QUALITY

WE LISTEN

WE SOLVE HARD PROBLEMS

WE SEE THE BIGGER PICTURE

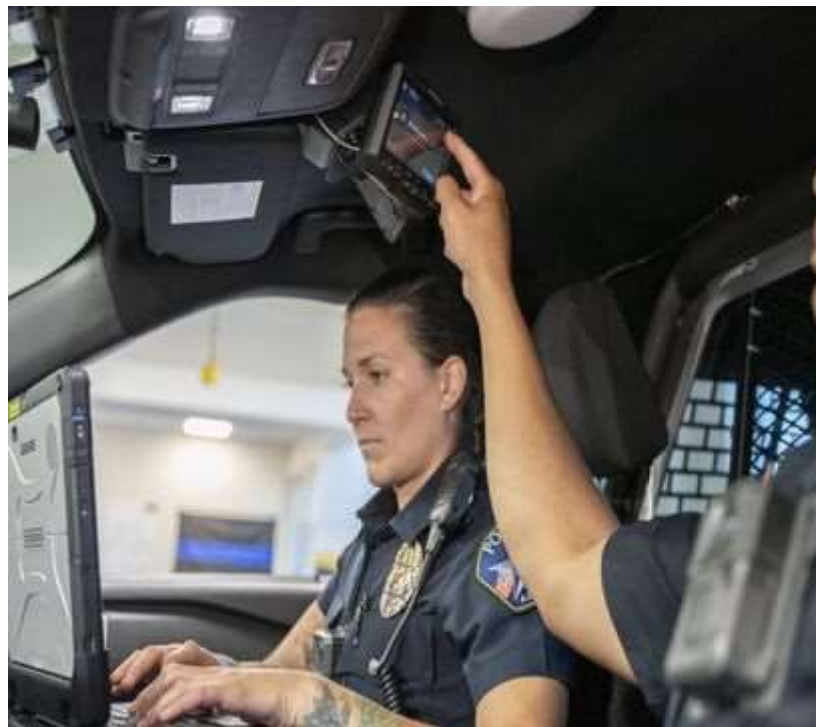
WE TAKE OWNERSHIP

WE COLLABORATE

WE HAVE FUN

WE ARE WEST YOST





RAINIER POLICE DEPT

(5) V700 VaaS - 4RE to Cloud

10/16/2023

10/16/2023

RAINIER POLICE DEPT
P O BOX 399
RAINIER, OR 97048

RE: Motorola Quote for (5) V700 VaaS - 4RE to Cloud
Dear ,

Motorola Solutions is pleased to present RAINIER POLICE DEPT with this quote for quality communications equipment and services. The development of this quote provided us the opportunity to evaluate your requirements and propose a solution to best fulfill your communications needs.

This information is provided to assist you in your evaluation process. Our goal is to provide RAINIER POLICE DEPT with the best products and services available in the communications industry. Please direct any questions to Christopher Rivera at Christopher.Rivera@motorolasolutions.com.

We thank you for the opportunity to provide you with premier communications and look forward to your review and feedback regarding this quote.

Sincerely,

Christopher Rivera

Billing Address:
RAINIER POLICE DEPT
P O BOX 399
RAINIER, OR 97048
US

Quote Date:10/16/2023
Expiration Date:01/14/2024
Quote Created By:
Christopher Rivera
Christopher.Rivera@
motorolasolutions.com

End Customer:
RAINIER POLICE DEPT

Summary:

Any sales transaction resulting from Motorola's quote is based on and subject to the applicable Motorola Standard Terms and Conditions, notwithstanding terms and conditions on purchase orders or other Customer ordering documents. Motorola Standard Terms and Conditions are found at www.motorolasolutions.com/product-terms.

Line #	Item Number	Description	Qty	Term	List Price	Sale Price	Ext. Sale Price	Refresh Duration
Video as a Service								
1	AAS-BWC-5YR-001	BODY WORN CAMERA AND VIDEO MANAGER EL CLOUD - 5 YEARS VIDEO-AS-A-SERVICE	5	5 YEAR	\$4,140.00	\$4,140.00	\$20,700.00	
2	PRS-0619A	VAAS REMOTE SYSSETUPL2,TRAIN,CONFIG,PM	1		Included	Included	Included	
3	WGB-0142AAS	VIDEO EQUIPMENT, V300/V700 WIFI BASE FOR 4RE VAAS (\$5 PER MON)	5		Included	Included	Included	
4	AAS-BWC-WIF-DOC	V300/V700 WIFI CHARGE/UPLOAD DOCK - 5 YEARS VIDEO-AS-A-SERVICE (\$5 PER MON)	5	5 YEAR	\$300.00	\$300.00	\$1,500.00	
5	WGB-0138AAS	VIDEO EQUIPMENT, V300/V700 TRANSFER STATION (\$30 PER MON)	1		Included	Included	Included	



Line #	Item Number	Description	Qty	Term	List Price	Sale Price	Ext. Sale Price	Refresh Duration
6	WGC02001-VAAS	VIDEOMANAGER EL CLOUD, ANNUAL UNLIMITED STORAGE PER BODY WORN CAMERA VAAS*	5	5 YEAR	Included	Included	Included	
7	WGA00668-KIT	V300/V700 LOCKING MOLLE MNT WITH BWC BOX	5		Included	Included	Included	
8	WGB-0741A	V700 BODY WORN CAMERA FIRSTNET READY	5		Included	Included	Included	3 YEAR
9	LSV07S03512A	ESSENTIAL SERVICE WITH ACCIDENTAL DAMAGE AND ADVANCED REPLACEMENT	5	5 YEAR	Included	Included	Included	
10	SWV07S03593A	SOFTWARE ENHANCEMENTS	5	5 YEAR	Included	Included	Included	
11	WGP02950	V700 BATTERY, 3.8V, 4180MAH, REMOVABLE	5		\$137.50	\$110.00	\$550.00	
	VideoManager EL & EX: Video Evidence Management							
12	WGC02002	VIDEOMANAGER EL CLOUD, ANNUAL UNLIMITED STORAGE PER IN-CAR VIDEO SYSTEM WITH 2 CAMERAS*	5	5 YEAR	\$5,593.75	\$4,475.00	\$22,375.00	
13	WGC02003	VIDEOMANAGER EL CLOUD, ANNUAL UNLIMITED STORAGE FOR IN-CAR VIDEO SYSTEM PER ADDITIONAL CAMERA*	20	5 YEAR	\$2,656.25	\$0.00	\$0.00	
Grand Total						\$45,125.00(USD)		



Pricing Summary

	List Price	Sale Price
Upfront Costs for Hardware, Accessories and Implementation (if applicable), plus Subscription Fee	\$21,346.25	\$9,465.00
Year 2 Subscription Fee	\$20,658.75	\$8,915.00
Year 3 Subscription Fee	\$20,658.75	\$8,915.00
Year 4 Subscription Fee	\$20,658.75	\$8,915.00
Year 5 Subscription Fee	\$20,658.75	\$8,915.00
Grand Total System Price	\$103,981.25	\$45,125.00

DRAFT



MOBILE VIDEO SYSTEM ADMINISTRATOR SOLUTION DESCRIPTION

Mobile Video System Administrator service is tailored to meet your specific needs and provides an experienced and knowledgeable technical operations resource to assist with the management of your Mobile Video solution while you focus your attention on meeting your organizational goals.

The role spans across the Mobile Video system by providing assistance and guidance on your video evidence solution as well as your body-worn cameras and in-car video systems, enabling you to upload video evidence quickly and securely. The System Administrator is a qualified and trained technical operations professional with in-depth knowledge of Motorola Mobile Video solutions.

CUSTOMIZABLE DELIVERY

Motorola tailors the System Administrator service to the needs of the customer. The customer has the ability to obtain a full-time on location technician or a remote technician. This allows for flexibility and customization based on the level of support needed to support your system.

Onsite System Administrator

Motorola Onsite System Administrator (OSA) provides customers with a dedicated full-time resource from Motorola global support and managed services organization. This resource is focused on administering and supporting your Mobile Video System to ensure optimum performance and availability. By partnering with the Customer, the OSA will develop an understanding of the customer's specific environment, specific requirements, and customizations. The OSA will act as the interface between Motorola technical support teams to achieve the goals outlined by the Customer.

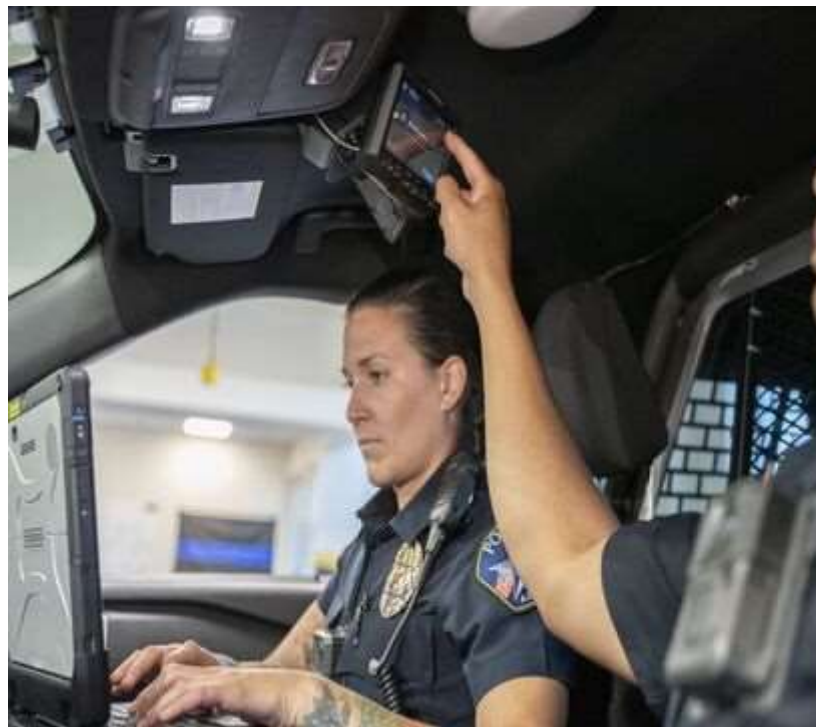
Time Based System Administrator (Remote Delivery)

The time based / remote system administrator service provides the customer the opportunity to rely on a time-based and dedicated team from Motorola. The resource is available at the Customer's request, to assist with patches, changes, or other issues as they arise within the customers Mobile Video solution. Assistance will be provided via phone, email, or video conference. They are also available proactively to help provide guidance on best practices within your organization.

SUBSCRIPTION SERVICE

The System Administrator service is provided as an annual subscription service and is subject to Motorola's standard terms and conditions and applicable Addenda located at https://www.motorolasolutions.com/en_us/about/legal/video_security_terms.html. In addition to those terms, the Customer acknowledges that the System Administrator Service is an annual subscription that auto-renews annually. If the Customer would like to terminate the Service, they may do so in writing sixty (60) days prior to the upcoming renewal term. In the event the Customer terminates for convenience during the term, Customer acknowledges that no pro-rata refund of any prepaid fees will be provided.





RAINIER POLICE DEPT

(5) V300 - 4RE Cloud

10/17/2023

10/17/2023

RAINIER POLICE DEPT
P O BOX 399
RAINIER, OR 97048

RE: Motorola Quote for (5) V300 - 4RE Cloud
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	V300						
1	WGB-0138A	V300 TRANSFER STATION II	1		\$1,868.75	\$1,495.00	\$1,495.00
2	WGB-0142A	V300 IN-CAR WIFI BASE BUNDLE FOR 4RE	5		\$681.25	\$545.00	\$2,725.00
3	WGB-0193A	V300 BODY WORN CAMERA, BELT LOCK MOUNT	5		\$1,243.75	\$995.00	\$4,975.00
4	WGP02614	V300, BATT, 3.8V, 4180MAH	5		\$123.75	\$99.00	\$495.00
5	WGA00640-KIT1	V300, USB DOCK, D300, DESK CHGR/UPLD KIT	5		\$250.00	\$200.00	\$1,000.00
	VideoManager EL & EX: Video Evidence Management						
6	WGW00122-410	REMOTE DEPLOYMENT, TRAINING, CONFIGURATION AND PROJECT MANAGEMENT	1		\$1,875.00	\$1,500.00	\$1,500.00



Line #	Item Number	Description	Qty	Term	List Price	Sale Price	Ext. Sale Price
7	WGC02002	VIDEOMANAGER EL CLOUD, ANNUAL UNLIMITED STORAGE PER IN-CAR VIDEO SYSTEM WITH 2 CAMERAS*	5	1 YEAR	\$1,118.75	\$895.00	\$4,475.00
8	WGC02001	VIDEOMANAGER EL CLOUD, ANNUAL UNLIMITED STORAGE PER BODY WORN CAMERA*	5	1 YEAR	\$868.75	\$695.00	\$3,475.00
Grand Total					\$20,140.00(USD)		



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> **Elected Essentials Training Videos**

Elected Essentials Training Videos

Learn the basics of municipal governance

The LOC's Elected Essentials program provides newly elected officials, experienced elected officials, and city staff with free training on the basics of municipal governance in Oregon. Held live in December 2020, the recordings below include live Q & A sessions.

 CIS-Regence-web.jpg

Roles & Authority of a High Functioning Council



Roles & Authority of a High Functioning Council

Learn about the council/manager form of government, the roles, and responsibilities of council and city managers and will seek to achieve a facilitated discussion that allows attendees to seek experienced advice on how responsibilities are shared between council and their administrator.

View on YouTube [!\[\]\(cbe80b694ebd74fcfe136a095b608235_img.jpg\)](#)

Public Meetings in Oregon - Legal Requirements & Best Practices



Public Meetings in Oregon - Legal Requirements & Best Practices

Learn what constitutes a meeting for purposes of the state's Public Meeting Law, the legal requirements associated with public meetings, serial meetings, executive sessions, and free speech implications of public participation during meetings.

View on YouTube [↗](#)

Ethics Awareness - Understanding Your Legal Obligations



Ethics Awareness - Understanding Your Legal Obligations

Learn about how elected officials are prohibited from using their office to their benefit, conflicts of interest, gifts, nepotism, outside employment parameters, restrictions on subsequent employment once they no longer work for or represent a city, and statements of economic interest.

View on YouTube [↗](#)

Legal Powers & Impediments Affecting Elected Officials



Legal Powers & Impediments Affecting Elected Officials

Learn the common mistakes elected officials make that result in them being sued, identify ways that cities can utilize CityCounty Insurance Services to assist them in employment law matters, and identify ways to keep your city safe from legal exposures.

View on YouTube [!\[\]\(cbe80b694ebd74fcfe136a095b608235_img.jpg\)](#)

Public Records in Oregon - What City Officials Need to Know



Public Records in Oregon - What City Officials Need to Know

Learn the purpose behind Public Records Law, what is considered and is not considered public record, the state's retention schedule, requirements related to the inspection and disclosure of public records, and legal challenges related to the denial of access to public records.

View on YouTube 

Information for Newly-Elected Officials

Congratulations! You've been elected to serve as a municipal official in Oregon. You probably have a few questions - LOC is here to help!

**View information and
resources** 

Find It Fast

Use these convenient quick links:

- **Contact Us** (<https://www.orcities.org/contact>)



Training

In-Person / On-Site Training

(/ogec/training)

(/ogec/)

[Home \(/ogec/Pages/default.aspx\)](#) > [Training \(/ogec/training/Pages/default.aspx\)](#) > [Customized Training](#)

Customized Training

≡ Site Navigation

Customized Training Topics

OGEC Trainers are available to provide NO COST training sessions to public bodies throughout the State of Oregon on subject matters that are within the jurisdiction of the Oregon Government Ethics Commission (OGEC):

Shorter sessions may be an option, but the content covered will be limited. Please include the duration that is available for the training. Upon receipt of a request for training, OGEC trainers will work with requestors to develop and facilitate customized training sessions that best meet your training needs. We offer both in-person and virtual training options.

Government Ethics Law



Government Ethics Law

Topics the training can cover are Use of Office, Conflicts of Interest, Nepotism, Gifts, and Statement of Economic Interest filing. [ORS Chapter 244 / OAR Chapter 199](#)
(https://www.oregonlegislature.gov/bills_laws/ors/ors244.html)

1. Chapter 244 Overview including Use of Office, Conflicts of Interest, Nepotism, and Gifts with examples, time for questions, and discussion: 2.5 hours
2. Use of Office & Conflicts of Interest: 1 hour
3. Gifts: 1 hour
4. Statement of Economic Interest filing: 1 hour



(<http://www.oregon.gov>)

Lobby Regulation Law



Lobby Regulation Law

Training topics include what is lobbying, who needs to register as a lobbyist, how to use the Electronic Filing System to register and file required reports [ORS 171.725 - 171.785, 171.792](https://www.oregonlegislature.gov/bills_laws/ors/ors171.html) (https://www.oregonlegislature.gov/bills_laws/ors/ors171.html)

1. Review of Lobby Regulation Law and EFS demonstration: 1.5 hours
2. Review of Lobby Regulation Law: 45 minutes
3. EFS Demonstration only: 45 minutes

This is not the annual required Respectful Workplace training. Please see the [Legislative Equity Office](https://www.oregonlegislature.gov/leo) (<https://www.oregonlegislature.gov/leo>) for more information on this training and requirement.

Executive Session Provisions of Public Meetings Law



Executive Session Provisions of Public Meetings Law

Training topics include individual responsibilities, process to convene an executive session, and allowable reasons to enter an executive session. [ORS Chapter 192.660 and 192.685](https://www.oregonlegislature.gov/bills_laws/ors/ors192.html) (https://www.oregonlegislature.gov/bills_laws/ors/ors192.html)

1. The full training on Executive Session, including examples, time for questions, and discussion: 1.5 hours
2. Individual responsibilities and process to convene an executive session: 45 minutes
3. Allowable reasons to enter executive session: 45 minutes

Public Meetings Law



Public Meetings Law

Trainings will be available to request starting January 2024.

Request Customized Training

For both in-person and virtual trainings, please complete the online Request Customized Training form.

[Request Customized Training \(/ogec/training/Pages/On-Site-Training-Request-Form.aspx\)](/ogec/training/Pages/On-Site-Training-Request-Form.aspx)

City Administrator Report
January 8, 2024 Rainier Council Meeting

Mayor Cole and Members of the Council,

Happy New Year!

On November 29, I met with representatives of the Department of Land Conservation and Development and Winterbrook Planning about scoping the work for the potential Urban Growth Boundary land swap process. That same day, I helped public works staff put up the Christmas tree in the A Street Plaza.

I officially engaged the City's contract CPA, Summer Sears, December 5 for the budget review process that will be conducted late spring. On December 8, I met with Councilor Robert duPlessis.

The Columbia County Cultural Coalition board of directors met December 11. I attended in my official role as a board member.

I attended the Northwest Area Commission on Transportation's December 12 meeting and met with Suzie Dahl from the county that day about the levy recertification process for the Rainier Oregon Drainage Improvement Company.

On December 14, I attended the Rainier Chamber of Commerce meeting and also went to its board of directors meeting December 28.

I took some time off from the middle of December towards the end of the month to deal with illness in the family.

At Your Service,

W. Scott Jorgensen, Executive MPA
City Administrator